



DEPARTMENT OF THE NAVY
COMMANDER, NAVAL SURFACE FORCE
UNITED STATES PACIFIC FLEET
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IN REPLY REFER TO

Canc frp: Aug 13

COMNAVSURFPACNOTE 5060
N01
24 Jun 13

COMNAVSURFPAC NOTICE 5060

From: Commander, Naval Surface Force, U.S. Pacific Fleet

Subj: SURFACE LINE WEEK 2013 RULES AND REGULATIONS

Encl: (1) Surface Line Week 2013 Picnic Requirements

1. Purpose. The 31st Annual Surface Line Week (SLW) will be held at Naval Base San Diego from **1 August through 9 August 2013**.

2. Background. SLW is the annual Commander, Naval Surface Force, U.S. Pacific Fleet (COMNAVSURFPAC) competitive event that allows San Diego military commands the opportunity to showcase their athletic and professional talents in a variety of tournament-style competitions. The goal is to showcase our talents, foster unit pride, and enjoy friendly competition.

3. Action

a. Participation. Participation is open to all COMNAVSURFPAC Afloat commands and Ashore support/subordinate activities. Maximum participation is encouraged relative to command operational commitments. Civilian personnel can and are highly encouraged to participate, but will not count towards command size. Contractors cannot participate.

b. Command Responsibilities. Commands planning to participate in SLW events must identify a Command SLW Coordinator. The Command SLW Coordinator will:

(1) Contact the SLW Coordinator listed in paragraph 4 to establish communication and receive registration and event information.

(2) Promulgate event information to command, coordinate team sign-ups, and fill out registration form.

(3) Designate Command Event Points of Contact. Command SLW Coordinator must ensure that Event POCs have active communication with their respective SLW Event Coordinator during the weeks leading up to and during SLW. Event POCs are critical to ensuring fellow command participants are informed of time and location of events, as well as any changes.

c. Deadlines. 10 July 2013 - Submit event registration form and combined entry fee payment.

d. Important Dates

(1) 26 July 2013 - Command Coordinator attend Kick-Off Meeting at Admiral Prout Field House, Naval Base San Diego (NBSD), 1300 (brackets, schedule, t-shirts, final instructions)

(2) 1 August 2013 - SLW 2013 Begins

(3) 2 August 2013 - Deliver food to NBSD Galley for picnic

(4) 8 August 2013 - Volunteers assist in food prep for picnic

(5) 9 August 2013 - SLW Awards Ceremony and Picnic

(6) Resources. For schedules, maps, and event information:

Website: <http://www.public.navy.mil/surfor/Pages/slw.aspx>

Facebook: <https://www.facebook.com/SurfaceLineWeek>

e. Specific Instructions

(1) Event Registration. Registration form, event information, schedules, and maps will be promulgated to Command Coordinators. The deadline for submitting registration form is **10 July 2013**.

(2) Entry Fee Payment. A single check covering the combined entry fee must be paid no later than **10 July 2013**. Make the check payable to Morale, Welfare, and Recreation (MWR), San Diego and deliver it to Mr. Arnold Parayaoan, (619) 556-7032, at the MWR Administration Office (BLDG 3303) located at NBSD (dry-side) across from the Auto Hobby Shop.

Note: SLW competitions are MWR activities, category A, mission sustaining, intramural sports/athletics. Funding for SLW events

shall be paid for by individuals and/or unit's MWR funding. Commands are not authorized to use Operational Target (OPTAR) funding for SLW.

(3) Kick-off Meeting. The SLW Kick-off Meeting for all Command and Event Coordinators will be held at **1300 on 26 July 2013, at the Admiral Prout Field House Gym** located at NBSD. All participating commands must have a representative at the Kick-off Meeting in order to receive final detailed instructions, brackets, final schedules, and t-shirts. Notify the SLW Coordinator if unable to attend.

(4) Surface Line Week. A small number of events are scheduled **1-2 August 2013** and the majority of events are scheduled **5-9 August 2013**. Refer to the SLW Website for current event guide, schedules, and brackets. Daily results and standings will be posted to the SLW Facebook Page.

(5) Picnic Preparation. Working parties from each command are needed to assist in food preparation and picnic setup. Additionally, afloat commands with galleys must deliver food for the picnic to **NBSD Galley on 2 August 2013**. Refer to enclosure (1) for working party and food details. Designate working party by **19 July 2013**. Working party must be available to the galley **8 August 2013 from 0600-1600** for food preparation and on **9 August 2013 at 0600** for final food preparation and setup.

Picnic Working Party Requirements		Large Commands	Medium Commands	Small Commands
Afloat Command	Culinary Specialists	3	2	1
	FSAs	3	2	1
Ashore Command	Volunteers	3	2	1

(6) SLW Awards Ceremony and Picnic. Overall command awards and judged event awards will be presented at **1000 Friday, 9 August 2013** at the SLW Awards Picnic, located at the picnic area adjacent to the Admiral Prout Field House, NBSD. Competitive event awards will be presented at the conclusion of the competitions, when feasible. SLW participants are encouraged to attend. At a minimum, ensure a command representative is in attendance to receive awards; triad participation highly encouraged. The SLW Picnic will commence

upon completion of the Awards Presentation. In the event of rain, the event will move to the Admiral Prout Field House Gym.

f. Scoring and Awards

(1) Command Size. Following categories based on uniformed personnel size. Categories may be modified based on final list of participating commands.

- (a) Large command - over 500 personnel
- (b) Medium command - 200-500 personnel
- (c) Small command - under 200 personnel

(2) Scoring. Events are straight competition unless otherwise specified (popular team events have brackets based on command size).

- (a) 4 points - First Place
- (b) 3 points - Second Place
- (c) 2 points - Third Place
- (d) 1 point - Participation (per command per event, max 1)
- (e) -4 points - Forfeit (at game time/event start)

(3) Event Awards. Awards will be presented to first, second, and third place event participants (straight competition or by command size as applicable). Awards will be presented at the conclusion of the event, when feasible. Remaining events will be presented at the SLW Awards Ceremony and Picnic.

(4) Command Awards. Awards will be presented to first, second, and third place commands within each size category at the SLW Awards Ceremony and Picnic.

4. SLW Points of Contact

a. SLW Coordinator: LT Alexis Steele, (619) 556-6204, e-mail: alexis.steele@navy.mil.

b. Professional Events Coordinator: LT Marion Young, (619) 556-6204, e-mail: marion.young@navy.mil.

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c. Athletic Events Coordinator: LT Greg Familia,
(619) 556-0132, e-mail: gregorio.familia@navy.mil.

d. Registration Coordinator: LT Amanda Beierl,
(619) 556-4836, email: amanda.beierl@navy.mil.

e. Budget Coordinator: LT Kristen Coar, (619) 437-3225,
email: kristen.coar@navy.mil.



R. I. KITCHENER
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SURFACE LINE WEEK 2013 PICNIC REQUIREMENTS**Picnic Date - 9 August 2013**

1. Working Party Requirements. COMNAVSURFPAC Force Culinary Specialist (CS), (619)437-5754, will contact Command Leading CSs to coordinate working parties and food. Leading CS will submit working party information (including POC and contact information) to COMNAVSURFPAC Force CS NLT **19 July 2013**.

Picnic Working Party Requirements		Large Commands	Medium Commands	Small Commands
Afloat Command	Culinary Specialists	3	2	1
	FSAs	3	2	1
Ashore Command	Volunteers	3	2	1

a. Working party members report to Naval Base San Diego Galley **8 August 2013 from 0600-1600** for food preparation and on **9 August 2013 at 0600** for final food preparation and setup with the COMNAVSURFPAC Force.

2. Food Requirements for Afloat Commands. Afloat commands with galleys must provide food for the picnic. All food must be delivered to Naval Base San Diego Galley on **2 August 2013, between 0700-1000**. NBSD Galley contact number (619) 556-7039.

	Large Command	Medium Command	Small Command
Chicken Cut-up	200 lbs	80 lbs	40 lbs
Barbeque Sauce	6 gal	4 gal	2 gal
Beef Patties	180 lbs	100 lbs	60 lbs
Frankfurters	100 lbs	80 lbs	40 lbs
Pork and Beans	12 cans	6 cans	3 cans
Chafing Dishes And Sternos	6 Chafing Dishes/ 10 Sternos	4 Chafing Dishes/ 6 Sternos	2 Chafing Dishes/ 4 Sternos
6 inch inserts	6 inserts	4 inserts	2 inserts
4 inch inserts	6 inserts	4 inserts	2 inserts
2 inch inserts	6 inserts	4 inserts	2 inserts
Ketchup individual	5 HD	3 HD	2 HD

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Mayonnaise individual	5 HD	3 HD	2 HD
Mustard individual	5 HD	3 HD	2 HD
Sliced Cheese	15 lbs	5 lbs	5 lbs
Hamburger Buns	4 cs	2 cs	1 cs
Hot Dog Buns	4 cs	2 cs	1 cs
Lettuce	30 lbs	15 lbs	10 lbs
Onions	50 lbs	25 lbs	10 lbs
Tomatoes	50 lbs	25 lbs	10 lbs
Potato Chips (Individual)	5 cs	2 cs	1 cs
(Macaroni Salad)			
Macaroni Noodles	20 lbs	10 lbs	5 lbs
Mayonnaise	12 jars	8 jars	6 jars
Pickle Relish	4 (#10 cans)	3 (#10 cans)	2 (#10 cans)
Celery	5 lbs	3 lbs	2 lbs
Eggs(Fresh)	5 dozen	4 dozen	3 dozen
Napkin	2 cs	1 cs	0
Paper cups	3 cs	1 cs	1 cs
Plastic Fork	3 cs	1 cs	1 cs
Plastic Knife	1 cs	1 cs	1 cs
Plastic Spoon	2 cs	1 cs	1 cs
Paper Plates	3 cs	1 cs	1 cs
Aluminum Foil	2 rolls	1 roll	1 roll
Serving and Cooking Utensils	4 Tongs 4 Perforated Spoons 1 Hot pads 4 Spatulas	4 Tongs 4 Perforated Spoons 1 Hot pads 4 Spatulas	4 Tongs 4 Perforated Spoons 1 Hot pads 4 Spatulas