OPERATIONAL SUPPORT UNIT

1. Operational Support Unit (OSU). OSUs shall be used to provide training as well as individual and mobilization readiness support for cross-assigned out (CAO) personnel, per reference (b), and those in an In Assignment Processing (IAP) status who are not able to receive required training from local units.

   a. OSUs have no mobilization billets. Therefore, assignments to OSUs are typically made only when there are no other assignment options.

2. Reporting Senior. Each Navy Operational Support Center (NOSC) has an OSU. Depending on the local NOSC Selected Reserve population and NOSC staff size, an OSU may have an Officer-In-Charge (OIC) billet designated. The majority of the OSUs have a designated OIC billet, in these cases the NRA CO is the reporting senior for the OSU OIC. Officers assigned to the OIC billet will be the reporting senior for personnel assigned. The NRA CO will be the reporting senior for an OSU that does not have a designated OIC billet. However, this authority may be delegated.

3. Senior Enlisted Leader (SEL). The majority of the OSUs have a designated SEL billet. If the OSU does not have an assigned SEL billet, the NRA CO, in coordination with the delegated OIC, should designate the most qualified senior enlisted to be the SEL.

4. Responsibilities

   a. NRA CO shall:

      (1) Act as the Operational Support Officer for the OSU leadership and assigned IAP personnel.
(2) Provide direction, guidance, and support to the OSU leadership as necessary.

b. OSU Unit OIC shall:

(1) Be responsible for the administration and training of all OSU Sailors.

(2) Closely manage the OSU, while building relationships and working directly with the NRA leadership and staff, OSU SEL, and other Reserve unit leadership to maximize professional training opportunities for OSU Sailors.

(3) Engage with the UMUIC leadership of the OSU CAO Sailors to ensure expectations are being met per reference (b).

(4) Ensure OSU officers and enlisted Sailors are trained on Navy Reserve systems (e.g. Career Management System/Interactive Detailing (CMS/ID), Junior Officer APPLY, APPLY, Navy Reserve Order Writing System (NROWS), Defense Travel System (DTS), Navy Reserve Manpower Management System (NRRMS)) and assist OSU Sailors in researching and applying for billets.

(5) Assist IAP Sailors in researching and securing AT/ADT opportunities.

(6) Mentor junior officers and enlisted Sailors on reserve career management.

5. **IDTT.** IDTT orders and funding are available to allow CAO personnel to travel to their supported commands and/or UMUIC when appropriate, per reference (a). For further information on the process, refer to reference (b).