COMNAVRESFORCOM INSTRUCTION 2280.3B

From: Commander, Navy Reserve Forces Command

Subj: EMERGENCY ACTION PLAN FOR CLASSIFIED MATERIAL AND ELECTRONIC KEY MANAGEMENT SYSTEM/COMMUNICATIONS SECURITY MATERIAL

Ref: (a) EKMS 1B
(b) SECNAVINST 5510.36A
(c) COMNAVRESFORCOMINST 2280.1D
(d) DoD-M 5200.01-V1 thru V4, DoD Information Security Program: Overview, Classification, and Declassification, February 2012
(e) COMNAVRESFORINST 5510.9A
(f) COMNAVRESFORCOMINST 3300.2A

Encl: (1) Classified Material Emergency Destruction Plan
(2) Fire Preparedness and Natural Disaster Plan
(3) Hostile Action Emergency Plan
(4) Removing Material to a Safe Place
(5) Precautionary Destruction Priorities
(6) Complete Emergency Destruction Priorities
(7) EKMS Vault Diagram (list building and space)
(8) Methods and Location of Destruction
(9) Emergency Destruction of STE/KSV-21 Assets
(10) Sample Notification Message

1. Purpose. To issue policy and procedures for the protection, removal or destruction of Communications Security (COMSEC) and classified materials located in the Commander, Navy Reserve Forces Command (COMNAVRESFORCOM) Key Management Infrastructure (KMI) Operating Account (KOA) vault, per reference (a) through (f). This instruction is a complete revision and should be read in its entirety.

2. Cancellation. COMNAVRESFORCOMINST 2280.3A.
3. **Discussion.** This plan will provide COMNAVRESFORCOM and other authorized personnel who have access to the COMNAVRESFORCOM KOA, a means of securing the classified material or destroy it to protect from compromise in the event of an emergency. Instructions contained herein are to be initiated upon direction of COMNAVRESFORCOM, Staff Communication Material System Responsibility Officer (SCMSRO) or the Security Manager.

4. **Responsibility.** COMNAVRESFORCOM is responsible for maintaining this instruction and shall ensure it is current and ready for execution. The Security Manager is responsible for the effective operation of this instruction and shall ensure key personnel are thoroughly indoctrinated and trained in the action required of them in the event that an Emergency Action Plan (EAP) is executed. The KOA Manager is responsible for the destruction of all COMSEC material and serves as an advisor to COMNAVRESFORCOM on KOA matters. In the absence of the KOA Manager or Security Manager, the Command Duty Officer (CDO) is responsible for the destruction of all COMSEC material when directed by the Commander or Security Manager. Other departments within COMNAVRESFORCOM are responsible for maintaining a tailored destruction plan and cards for their individual work centers within the guidelines of this instruction.

5. **Definitions.** An emergency is defined as any unforeseen occurrence that results in a significantly increased danger of COMSEC/classified material being compromised by unauthorized personnel. This instruction will be used for three types of emergencies:

   a. **Classified Material.** Enclosure (1) provides guidance for the protection of classified material in a way that will minimize the risk of personal injury or loss of life.

   b. **Fire Preparedness and Natural Disaster Plan.** Enclosure (2) provides guidance in the event of a fire, flood, typhoon or other natural disaster, which threatens the security of COMSEC and other classified material or incidents affecting classified material storage areas.

   c. **Hostile Actions.** Enclosure (3) provides guidance in the event of enemy attack, civil disturbance, riot, civil uprising and terrorist actions, which threaten the security of COMSEC and other classified material or incidents affecting classified material storage areas.
6. **Policy**

a. When an emergency occurs, it is assumed that classified material is a target and unauthorized disclosure must be prevented. There are three courses of action possible for the protection of classified material.

(1) **Emergency Protection Action.** Includes securing all classified publications and material in a safe.

(2) **Emergency Removal Action.** Enclosure (4) provides guidance regarding the relocation of classified material to a secure area provided time and safety of personnel permit.

(3) **Emergency Destruction Action.** Emergency Destruction Actions are initiated when compromise of COMSEC material is imminent and sufficient time is not available to properly remove the COMSEC Material to an alternate storage location. The KOA Primary and/or Alternate Managers should be the ones to conduct emergency destruction whenever possible. These actions are broken into two phases, per enclosures (5) and (6).

   (a) **Precautionary Destruction.** Destruction of all material not essential to current operations. The primary value of this type of destruction allows total destruction and can be completed in a relatively short period of time if an overrun threat becomes imminent.

   (b) **Complete Emergency Destruction.** Destruction of all classified material. All reasonable efforts should be made to secure or remove the classified material and destroying the material should be considered only as a last resort. During actual destruction the collection of accurate information concerning the extent of emergency destruction is second in importance only to the destruction of material itself.
b. Detailed plans for emergency removal, partial precautionary destruction and complete emergency destruction cards are located in the COMNAVRESFORCOM KOA vault, room 114A. When word is given by the appropriate authority to initiate any of the three plans, the instruction cards will be followed. The individual responsible for executing the required emergency action will ensure the appropriate cards are obtained and each card is signed upon completion. If the material in the drawers being destroyed require two combinations to open, then ensure the two individuals accompany this material when it is destroyed. The same two individuals will sign the card upon completion to maintain "Two Person Integrity". The responsible individual will retain the completed cards along with all emergency destruction cards, binders and logbooks.

c. Enclosure (7) depicts the KOA vault with the approximate safe locations. A KOA personnel access roster, is posted on the inside of the KOA vault door and is retained on file in the CDO binder.

d. When destruction is necessary, enclosure (8) will apply relative to the methods of destruction, with authorized areas designated for such destruction respectively. Enclosure (9) will apply for Secure Terminal Equipment (STE)/Enhanced Crypto Card destruction (KSV-21 Card).

7. Action. The following officials are authorized to order the execution of the provisions of this instruction. When directed by the Commander, Chief of Staff (COS), or the Security Manager, the following will be accomplished:

a. KOA Manager

(1) If during working hours, an emergency situation, as defined in paragraph 4 arises, the KOA Manager will take the prescribed course of action as indicated in subparagraph 6a(1) through 6a(3). The course of action taken must coincide with the threat assessment as determined by the Commander, COS, SCMSRO or the Security Manager.

(2) Ensure that a complete inventory is conducted both prior to and upon completion of the destruction of materials. Make all appropriate follow on reports to the COS and SCMSRO. The reports should include adequate identification of the material destroyed, method and extent of destruction.
(3) The Command’s KOA Manager cell phone number is provided on the Command recall on the Quarterdeck.

b. CDO. If, during non-working hours, an emergency situation, as defined in paragraphs 5a and 5b, arises and after a threat assessment was determined by the Commander, COS, SCMSRO or the Security Manager. The CDO will direct the following actions:

(1) Direct the immediate recall of all listed personnel on the access roster for the KOA vault. The recall roster for the KOA personnel is located on the Quarter Deck with all the phone numbers for the authorized individuals. The recall roster will be updated quarterly or with any change in KOA personnel.

(2) Obtain combinations for the KOA vault door and the safe inside the KOA vault from the Secret Internet Protocol Router (SIPRNET) Café.

(3) Pull out the KOA Emergency Action Cards, located in Safe One within the vault, for the appropriate plan directed. Follow all the instructions as written on the cards.

(4) When all the KOA Emergency Action Cards are complete, secure the office space. Return the acquired combinations to the SIPRNET Café.

(5) Keep all the completed KOA Emergency Action Cards, logbooks and binders and release them only to the Commander, COS, Security Manager or the KOA Managers/Alternates only.

8. Reporting. A post inventory will be conducted upon conclusion of the EAP. All losses or unauthorized exposures to classified COMSEC material will be reported to the Commander, COS, SCMSRO and KOA Manager. An appropriate Classified Naval message as shown in enclosure (10), will be drafted and released by the appropriate releasing authority. The KOA Manager will provide assistance if required.

9. Training. Training will be conducted and documented on an annual basis to ensure that EKMS Managers are familiar with proper handling and destruction procedures. Training will also be extended to CDOs and individual departments and will be facilitated by the KOA Manager. Individual departments will be required to train personnel within their respective work center and document all EAP training on an annual basis.
All KOA-related training will be documented and reported to the KOA Manager.

10. Safety. Emergency protection, removal or destruction procedures for COMSEC and other classified material are secondary to the safety of personnel. Emergency actions should be taken only to the extent of practicality and when such actions do not pose an unreasonable threat to life.

Distribution:
Electronic copy via COMNAVRESFOR Web site
https://www.navyreserve.navy.mil
CLASSIFIED MATERIAL EMERGENCY DESTRUCTION PLAN

1. COMNAVRESFORCOM Headquarters building NH-32 is a Limited Access Area, restricted by badge access; force protection measures are established to minimize risk of loss or compromise of classified information in an emergency situation. Additionally, the force protection procedures in place will supplement the protection as required. COMNAVRESFORCOM risk posture is assessed as low as a result of the security procedures in place. In the event of an emergency situation, one of the following will designate that an emergency situation exists:
   a. Commander
   b. Chief of Staff
   c. Executive Director
   d. Director, Force Protection

2. Program Managers. Functional Directors and Special Assistants are responsible for initiating the protection of classified material within their directorate. He or she shall identify personnel who will be responsible for that protection in an emergency situation.

3. Anti-terrorism/Force Protection Exercises
   a. Per Naval Support Activity Hampton Roads (NSA) Anti-terrorism (AT) Plan, COMNAVRESFORCOM does not specifically have a tenant responsibility aboard NSA in regards to Anti-terrorism/Force Protection (ATFP) operations or exercises. COMNAVRESFORCOM shall comply with joint ATFP operations and exercises as directed by NSA in accordance with the Commander, Navy Installations Command (CNIC) AT Plan.

   b. Internal ATFP exercises within the COMNAVRESFORCOM plan will be developed and coordinated as a joint effort by the Anti-Terrorism Officer, Physical Security Officer and Security Manager.

Enclosure (1)
4. Emergency Destruction Plan

a. This section publishes procedures to be followed for safeguarding classified information and equipment during emergency situations. Emergency situations may be categorized as:

(1) Natural. An emergency which results from a natural disaster such as fire, flood or hurricane.

(2) Bomb Threats. All bomb threats must be closely evaluated and reported to the Regional Operations Center Watch Officer (ROCWO) to prevent unacceptable disruption to normal operations.

(3) Hostile or Dissident Action. An emergency which results from enemy action or hostile forces, mob or riot action.

b. Emergency destruction of classified material, including North Atlantic Treaty Organization classified material, held by COMNAVRESFORCOM will be executed per the following procedures and as directed by the COS. In extreme emergencies, the destruction of classified material may be initiated by the CDO. The following procedures will be implemented:

(1) During duty hours (0630-1800), Monday-Friday:

   (a) Under normal circumstances, COMNAVRESFORCOM will order the Emergency Destruction Plan implemented when it is considered that the forces and facilities at the command’s disposal are inadequate to protect the subject materials from impending loss or capture. Should conditions prevent contact with the Installation Commander (NSA Hampton Roads) or the ROCWO, the Commander will authorize the CDO to initiate the plan without awaiting specific orders. The exercising of individual initiative in preparing for emergency action at all levels of command is desired.

   (b) The Security Watch will restrict access to the building closing off all but the main entrance. All personnel entering the building will be checked for proper identification.
(c) The CDO shall immediately notify all required individuals listed on the recall bill. If an individual on the recall bill cannot be contacted, the next ranking individual having access to departmental classified information will be notified of the need to prepare for the possible destruction of classified material held in the department.

(d) In an extreme emergency, anyone within the department having access to classified information can be directed to implement destruction procedures in the absence of personnel listed on the recall bill.

(e) COMSEC material emergency destruction procedures are covered separately under procedures developed in accordance with reference (a).

(2) During non-working hours, the CDO will:

(a) Notify the Commander, COS, Senior Watch Officer, and the EKMS Manager.

(b) Execute the recall bill, per the emergency action plan.

(c) The Command Security Manager (CSM), if available, will direct the safeguarding and destruction of classified material. If the CSM is not available, the CDO will direct the destruction of classified material as required.

(3) The destruction of classified material will be conducted by burning the material in the dumpsters at the rear of Building NH-32. If time permits, destruction may be conducted at the disintegrator facility located within Building NH-95.

c. Natural Disasters

(1) General. Since emergencies of a natural nature would not normally subject the material to capture by enemy forces, the SECURING of classified material as directed should suffice.

Enclosure (1)
(a) Protection. When ordered to secure classified materials, all hands will ensure that classified documents are immediately placed in security containers. Under ideal conditions, all classified material will be returned for stowage.

(2) Fire. Command instructions provide detailed procedures for personnel discovering, reporting or combating a fire within the COMNAVRESFORCOM area. Upon notification of a fire, all personnel, prior to evacuation, will secure all classified material. If it is not possible to safely SECURE the classified material, it will be left in place. UNDER NO CIRCUMSTANCES WILL PERSONNEL RISK DEATH OR INJURY TO PROTECT CLASSIFIED MATERIALS FROM FIRE. Base police will provide a perimeter guard for the building to control access to the area. This guard will continue until the fire has been extinguished and safety permits the Security Manager to ensure that all classified materials have been totally destroyed. In the event firefighters or subsequent investigative personnel enter a classified space with exposed classified material, it shall be the responsibility of the officer directly in charge of that space to ensure that those firefighters/investigators are debriefed in accordance with current Navy security instructions.

d. Bomb Threats. All personnel, military and civilian assigned or attached to COMNAVRESFORCOM receiving a bomb threat shall take the action prescribed in reference (f). Upon order to evacuate the building, all classified material will be secured. The primary consideration is the safety and welfare of all personnel. If it is not possible to safely SECURE or REMOVE the classified material, it will be left in place. UNDER NO CIRCUMSTANCES WILL PERSONNEL RISK DEATH OR INJURY TO PROTECT CLASSIFIED MATERIALS.

e. Hostile Action. When hostile action occurs, it must be assumed that classified material is an objective and all actions must be directed at keeping the materials from unauthorized personnel by means of PROTECTING or DESTROYING as conditions dictate.
Fire Preparedness and Natural Disaster Plan

Accidental emergencies are emergencies that include fires, tornadoes, floods or other natural disasters. The following paragraphs list the procedures to be followed for each disaster. Check off each procedure after it is completed.

1. Fire Emergency Plan. Should a fire occur around or within Building NH-32 on Naval Support Activity the CDO, KOA Manager/Alternates will take the following steps:

   a. Notify the Security Manager or Base Security at (757) 444-3333 or Fire Department by telephone dialing 911 and report the location and extent of the fire. The KOA Manager/Alternates, Security Manager or CDO will perform the initial fire fighting duties.

   b. Use all means available to control the fire until help arrives. Under no circumstances will anyone subject themselves or their subordinates to possible death or injury to protect classified material from fire.

   c. If it is not possible to safely secure or remove the classified material, personnel will evacuate the area and the material will be left in place to be consumed by the fire.

   d. When fire fighters arrive, they will immediately be admitted to secure areas. Every effort will be made to get names and identification numbers of all fire fighters who were exposed or had access to classified material, only after the emergency is over.

   e. If the KOA Manager or alternates are not present, every effort will be made to contact them and provide them with all information pertaining to the emergency.

   f. CDO will, to the maximum extent possible, ensure that only fire fighters are allowed into secure areas. When given the "all clear" signal from the fire department, a guard will be posted in the secure area until the KOA Manager and/or alternate present can perform a post-emergency inventory and report any losses or unauthorized exposures to appropriate authorities.

Enclosure (2)
2. Natural Disaster Emergency Plan. The primary objective in case of a hurricane, flood, tornados, etc. is to secure all classified material so that it will not be damaged or destroyed. The senior person present around or within the secure room area will follow procedures specified below:

Complete and initial the following actions:

____ a. Enter the KOA vault and SIPRNET Café secure space; and power down Local Management Device (LMD)/Key Processor (KP), STE phone, Local COMSEC Management Software (LCMS) Computer and other associated classified devices.

____ b. Remove KSV-21 card and Tactical FASTLANE (TACLANE) Crypto-Ignition Key (CIK) keys from crypto-equipment.

____ c. Remove the TACLANE from current location and store in secure safe along with KSV-21 card and CIK Keys.

____ d. Disconnect all cables from all devices and properly secure in KOA Vault room 114A.

____ e. Move the LCMS computer from the floor to the shelf and secure so that it is immovable.

____ f. Ensure the safe and secure room are locked and leave the space.

____ g. Take necessary action to ensure optimal security is established and maintained until the threat of compromise is gone by arming Intrusion Detection System security systems and performing periodic security checks. (If applicable, contact local base security).

After the emergency has passed:

____ a. Conduct a complete inventory of all COMSEC material held.

____ b. Report the findings to COMNAVRESFOR, SCMSRO and COMNAVRESFORCOM KOA Manager.
Hostile Action Emergency Plan

1. Hostile emergencies are emergencies that pertain to enemy or terrorist attack, riots or mob actions, civil uprisings and in all cases, the assumption will be made that classified material is the target. All actions must be directed at protecting the material from unauthorized personnel by means of securing, removing or destroying as conditions dictate. Below are three stages of hostile emergencies and actions that should be taken:

   a. **Stage ONE** - Potential Threat. In the event that internal or external situations pose a potential threat to the command's classified and cryptographic material, the Commander, on the advice of the KOA Manager and SCMSRO, shall determine if cryptographic material needs to be centrally stored under guard in the secure room and whether the command's CMS holdings should be decreased.

      (1) Threat source - operations in high risk environment.

      (2) Time frame - several days to several months.

      (3) Action - reduction in holdings via transfer, removal or destruction to include:

         (a) All superseded keying material.

         (b) All reserve on board keying material except what is needed to carry on present operational commitments.

         (c) All nonessential classified material.

   b. **Stage TWO** - Probable Threat. When a hostile action threat to classified and/or cryptographic material becomes probable (with or without the contributing occurrence of a natural disaster).

      (1) Threat source - probability of hostile attack.

      (2) Time frame - from one to several days.

      (3) Action - precautionary destruction as outlined in enclosure (5). The cards for precautionary destruction are located in safe 1 in the KOA vault.

Enclosure (3)
c. **Stage THREE** - Imminent Threat. In the event of an imminent threat of hostile action.

(1) Threat source - attack by hostile forces.

(2) Time frame - imminent.

(3) Action - complete destruction as outlined in enclosure (7). The cards for complete destruction are located in safe 1 in the EKMS vault.

Note: If in the event of a Chemical, Biological, and or radiological attack, the space has become contaminated, DO NOT REMOVE ANY MATERIAL. Evacuate, secure the space and contact the chain of command for further guidance.
Removing Material to a Safe Place

1. If it becomes necessary to relocate classified material due to damage of the KOA vault or other means of securing the classified material from compromise or destruction in the event of an emergency, two locations are provided as alternate storage sites:

   a. Navy Operational Support Center (NAVOPSPTCEN) Roanoke, VA (Primary location).

   b. NAVOPSPTCEN Chattanooga, TN (Secondary location).

2. Transportation of material will require two individuals, preferably armed guards.

3. Material should be transported via a government vehicle if available.

4. Ensure that all KSV-21 cards, CIK Keys and Key Storage Device (KSD)-64 CIK Keys are shipped separately from their respective devices.

5. Complete and initial the following actions:

   a. Enter the vault and power down LMD/KP equipment.

   b. Conduct a full inventory of all COMSEC material held. (Utilize the most current Change of Account Location Inventory or Accountable Item Summary report located in the KOA Vault).

   c. Remove classified and Controlled Cryptographic Item elements (KSV-21 cards and TACLANE CIK keys) from crypto-equipment and prepare them along with TACLANE for transport.

   d. Securely pack all material for transportation. (Use shipping boxes, folders or duffle bags).

   e. Contact the command in route and relay tracking information for the material being transported. (FEDEX is the preferred method of shipment).

Enclosure (4)
Precautionary Destruction Priorities

1. When precautionary destruction is necessary, destroy keying material and non-essential manuals in the order of priority specified below.

2. Detailed Precautionary Destruction cards are in the KOA destruction folder located in the KOA vault.
   a. Superseded keying material and secondary variables.
      (1) TOP SECRET primary keying material.
      (2) SECRET, CONFIDENTIAL and UNCLASSIFIED primary keying material.
   b. Future Reserve On Board keying material for use one or two months in the future.
   c. Non-essential classified manuals:
      (1) Maintenance manuals.
      (2) Operating manuals.
      (3) Administrative manuals.

3. Once partial precautionary destruction is complete, send out an immediate message report using the format in enclosure (10).

Note: All emergency destruction messages are considered at a minimum CLASSIFIED CONFIDENTIAL unless otherwise noted.
Complete Emergency Destruction Priorities

1. Because personnel and/or facilities are limited, the following destruction priority list below is utilized for Complete Emergency Destruction.

2. Detailed instructions for Complete Emergency Destruction are in the KOA destruction folder located in the KOA vault.

   a. All superseded and currently effective keying material marked Cryptographic (including key stored electronically in crypto-equipment and fill devices) LMD-KP, PYQ-10s, CYZ-10s, STE phones, TACLANES and KSV-21 cards. Emergency Destruction Plan for destruction of equipment and material.

   b. Complete COMSEC equipment maintenance manuals or their sensitive pages (Simple Key Loader’s, TACLANES, Secure Network and STE phones).

   c. Classified general COMSEC doctrinal guidance publications.

   d. Classified elements of COMSEC equipment (KSD-64 keys and CIK Keys).

   e. Remaining COMSEC equipment maintenance manuals and classified operating instructions.

   f. Remaining classified COMSEC material.

   Note: Unclassified chassis and unclassified elements need not be destroyed.

3. When complete emergency destruction is completed, send out an immediate message report using the format in enclosure (10).

   Note: All emergency destruction messages are considered at a minimum CLASSIFIED CONFIDENTIAL unless otherwise noted.

Enclosure (6)
KOA Vault Diagram (list building and space)
Methods and Location of Destruction

1. Methods. The three approved methods of destruction of KOA material for COMNAVRESFORCOM are shredding, burning and pulverizing. Use the most expeditious manner in a given situation.

   a. Shredding. The cross cut shredded method is approved for paper COMSEC material. This method of destruction is slow for bulky documents. There are two locations that can be utilized for shredding destruction within the KOA area. Primary cross cut shredder is located in KOA Staging Area room 114A. The Secondary cross cut shredder is located in SIPRNET Café room 115.

   b. Burning. Controlled burning is permitted when it does not threaten human health and the environment. Burning should be considered as a last resort. If burning is the only other option of destruction, then a single fire in a trash can may be utilized. The best way to go about burning the material is to loosely place the documents into a trash can and slowly move the material around with a broom handle to allow adequate burning of the material and to prevent smothering of the flames. Ensure that all material is destroyed prior to departing the area. Lighters are located in the KOA vault for the purpose of emergency destruction by means of burning. The burning should be conducted on the south side of the building located next to smoking area. Utilize a metal container trash can located inside the vault.

   c. Pulverizing. The disintegrator located in the N6 Server room 114, is approved for the destruction of Crypto equipment and chassis if necessary. The Sledge Hammer located in the KOA vault will be utilized for the destruction of Crypto device associated materials (CIK and KSD-64 keys).
Emergency Destruction of STE/KSV-21 Assets

1. Emergency Destruction of STE (secure phones) assets will be completed only when complete emergency destruction is necessary. The following will be completed upon notification that complete emergency destruction is necessary:

   a. Zeroize all loaded STEs/KSV-21 held by the account in the following order (based on level of the keying material loaded into the terminal): Top Secret, Secret, Confidential.

   b. If lack of power prohibits keying material Fill Device (FD) or a loaded terminal from being zeroized, then ensure all keying material and CIKs/KSV’s are physically removed from the area. In extreme emergencies, an attempt to physically destroy fill devices and CIK/KSV’s is allowed. Material can be burned or broken as much as possible to prevent unauthorized use.

2. If time allows, STE/KSV-21 phones and CIKs/KSV’S should be removed from the area. If adequate time is not available to complete the destruction, then CIKs and KSV-21 to loaded terminals must be physically removed from the area or placed in secure storage container. If this is not possible, the following actions, listed in order of priority, must be taken:

   a. Use a STE/KSV-21 terminal to zeroize all unused STE/KSV-21 CIKs. For a complete listing of all STE/KSV-21 terminals and CIKs, use the running inventory located in the Chronological File located in the KOA vault, room 114A.

   b. Zeroize the STE terminal. In order to zeroize the STE terminal, press the Menu key then press Scroll twice. The terminal will display Zeroize Terminal, next press Select and the terminal will again display Zeroize Terminal. Press Confirm and the terminal will prompt you to press Continue when it has finished the zeroization process.

3. Reporting STE/KSV-21 terminals and CIK destruction is second only in importance to the destruction itself. All personnel must ensure that, when time allows, all destruction is conducted, documented and reported to the appropriate personnel.

Enclosure (9)
Sample Notification Message

OTTSZYUW routing indicator XXXX XXXXXXX-SSSS-routing indicator.
ZNY SSSS
O XXXXXXZ JAN XX
FM COMNAVRESFORCOM NORFOLK VA
TO CNO WASHINGTON DC//N614//
NCMS WASHINGTON DC//N5//
DIRNSA FT GEORGE G MEADE MD//I9121//
INFO COMNAVRESFORCOM
CMS AA NORFOLK VA
BT
S E C R E T //N02280//
MSGID/GENADMIN/COMNAVRESFORCOM//
SUBJ/PARTIAL PRECAUTIONARY DESTRUCTION (OR) COMPLETE EMERGENCY DESTRUCTION//
REF/A/DOC/SECNAV WASHINGTON DC//
REF/B/DOC/NCMS WASHINGTON DC//
NARR/REF A IS SECNAVINST 5510.36A AND REF B IS EKMS 1B//
POC/NAME/GRADE/COMNAVRESFORCOM/-/TEL:757-XXX-XXXX/DSN XXX-XXX//
RMKS/1. (S) PER REFERENCES (A) and (B), THE FOLLOWING INFORMATION IS PROVIDED:
A. STATE THE MATERIAL DESTROYED
B. THE METHOD AND EXTENT OF DESTRUCTION
C. ANY CLASSIFIED COMSEC MATERIAL ITEMS PRESUMED COMPROMISED (E.G., ITEMS EITHER NOT DESTROYED OR NOT COMPLETELY DESTROYED).
DECL//X1//
BT

Enclosure (10)