COMNAVRESFORCOM INSTRUCTION 1626.1B

From: Commander, Navy Reserve Forces Command

Subj: STAFF DISCIPLINARY REVIEW BOARD

Encl: (1) Sample Disciplinary Review Board (DRB) Recommendation Sheet

1. Purpose. To establish the function and authority of Commander, Navy Reserve Forces Command (COMNAVRESFORCOM) staff DRB for E6 and below personnel. This instruction has been completely revised and should be read in its entirety.

2. Cancellation. COMNAVRESFORCOMINST 1626.1A

3. Discussion. The Commander is directly responsible for administration and has been authorized to delegate this authority to the Chief of Staff for E6 and below personnel. Every violation of the Uniform Code of Military Justice (UCMJ) reported on E6 and below personnel assigned to COMNAVRESFORCOM will be investigated by the DRB. The DRB provides a means of maintaining good order and discipline, correcting minor disciplinary infractions, and promoting positive behavior changes to members of this command by involving them in the discipline process. The DRB serves as a fact finding and advisory body by investigating the alleged violations and making recommendations, using enclosure (1) of this instruction to the Chief of Staff.

4. Membership. The DRB will be composed of chief petty officers assigned by the Command Master Chief (CMDCM). The DRB will have a representative from four disassociated divisions or departments and will never have less than four members. The CMDCM will preside over all DRBs.

5. Authority. The DRB does not have the authority to award punishment. The DRB has the authority to handle disciplinary reports in the following manner:

   a. Recommend dismissal,
b. Recommend departmental Extra Military Instruction.

c. Recommend forwarding to Non-Judicial Punishment.

6. Rights of the Accused. The Chief Master-at-Arms will ensure, in writing, that the accused is afforded all rights under Article 31 of the UCMJ using the NAVPERS 1626/7 form. DRB recommendations are to be held in strict confidence to protect the rights of the accused under the UCMJ.

7. Responsibilities. The CMDCM will convene the DRB as required to expeditiously process completed report chits.

   a. The DRB shall review each case and take the following action:

      (1) Determine the facts surrounding the allegation.

      (2) Interview the division officer, division leading chief petty officer, division leading petty officer of the accused, and witnesses and other involved parties as necessary.

      (3) Review the service record of the accused.

      (4) Forward the DRB's recommendation for disposition of the case to the Chief of Staff.

   b. The Chief of Staff may bypass the DRB when deemed necessary and also may dismiss a case.

   

   R. B. JOHNSON

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https://navyreserve.navy.mil
MEMORANDUM

From: Disciplinary Review Board
To: Chief of Staff

Ref: (a) COMNAVRESFORCOMINST 1626.1B
     (b) COMNAVRESFORCOMINST 1620.1

Subj: DISCIPLINARY REVIEW BOARD RECOMMENDATIONS

1. The Disciplinary Review Board was held at Commander, Navy Reserve Forces Command on 15 September, 2002 in the case of PS2 John P. Sample.

2. The board recommends the following action:

   ( x ) Dismissal
   ( ) Counseling at department level
   ( ) Extra Military Instruction (EMI)
   ( )Forwarding for Non-Judicial Punishment (NJP)

3. The board consisted of the following members:

   Chairman: Smith, John, D
              Last, First, MI
              Department

   Member: Jones, Michael, D
            Last, First, MI
            Department

   Member: Williams, Paul, D
            Last, First, MI
            Department

   Member: Carter, David, D
            Last, First, MI
            Department

Enclosure (1)