REGIONAL RESTRICTION BARRACK (RRB) INSPECTION GUIDELINE

FACILITY DESIGN

RRB STAFF PERSONNEL ONBOARD DATE OF INSPECTION:

Male: ________ Female: ________ Total: ________

NUMBER OF BEDS AVAILABLE FOR RRB PERSONNEL:

Male: ________ Female: ________ Total: ________

CURRENT RESTRICTED ONBOARD:

Male: ________ Female: ________ Total: ________

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RRB-001. The command has written authorization from PERS-00D and CNIC (N142) to operate as a Regional Restriction Barracks (RRB). Reference: OPNAVINST 1620.3, par. 1013.

□ Yes □ No
Note/Corrective Action(s): ___________________________________________________
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RRB-002. The RRB has a published restriction barracks SOP. Reference: OPNAVINST 1620.3, par. 4010.1.

□ Yes □ No
Note/Corrective Action(s): ___________________________________________________
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RRB-003. The RRB has written policies addressing hazing, harassment, unauthorized exercises, unnecessary restrictions or deprivations, and demeaning treatment of restriction personnel. Reference: OPNAVINST 1620.3, par. 1004.2.

□ Yes □ No
Note/Corrective Action(s): ___________________________________________________
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RRB-004. The RRB does not have separate rules and regulations for male and female restrictees. Reference: OPNAVINST 1620.3, par. 1010.1a.

□ Yes □ No
Note/Corrective Action(s): ___________________________________________________
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RRB-005. Sailors, assigned as restrictees, were awarded restriction and/or extra duties imposed at NJP, court-martial, or were ordered by their commanding officer as pretrial restraint to include conditions on liberty or Restriction in Lieu of Arrest (RILA). Reference: OPNAVINST 1620.3, par. 1002 and 4003.

☐ Yes ☐ No

Note/Corrective Action(s): ____________________________


☐ Yes ☐ No

Note/Corrective Action(s): ____________________________

RRB-007. A copy of the NAVPERS 1626/7, Report and Disposition of Offense(s) form is filed in all restrictees’ case folders/files and serves as the RRB’s source document for ordering the service member into restriction. Reference: OPNAVINST 1620.3, par. 4025.1.

☐ Yes ☐ No

Note/Corrective Action(s): ____________________________

RRB-008. Restraint for restrictees starts and ends on the appropriate dates. Reference: OPNAVINST 1620.3, par. 1008, MCM (2016), and JAGMAN.

☐ Yes ☐ No

Note/Corrective Action(s): ____________________________

RRB-009. The RRB utilizes the NAVPERS 1620/2 Regional Restriction Barrack (RRB) Check-in Sheet when checking in restrictees. Reference: OPNAVINST 1620.3, par. 4004.2.

☐ Yes ☐ No

Note/Corrective Action(s): ____________________________

RRB-010. The RRB submits a Special RRB Population Report, via email or message, to Navy Region, PERS-00D, and CNIC (N141) when the restricted personnel population levels reach 90% of full capacity or when conditions are such that it is anticipated that full capacity at the RRB will occur. Reference: OPNAVINST 1620.3, par. 4008.3c.

☐ Yes ☐ No

Note/Corrective Action(s): ____________________________
RRB-011. Restrictees’ uniforms are not marked with unique features or marking which distinguish them from other transients. Reference: OPNAVINST 1620.3, par. 1003.4.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________

RRB-012. Restrictees’ ID cards are not confiscated by the RRB. Reference: OPNAVINST 1620.3, par. 4003.5.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________

RRB-013. The restrictee arrival and departure list is provided by Central Processing and is checked/reviewed by all RRB/TPD departments daily. Reference: OPNAVINST 1620.3, par. 4004.2d.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________

RRB-014. The RRB does not assign additional liberty restrictions not specified in the NAVPERS 1626/7, Report and Disposition of Offense(s) form or OPNAVINST 1620.3. Reference: OPNAVINST 1620.3, par 1004.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________

RRB-015. The RRB prepares and maintains copies of written restriction orders/documents for each restrictee per OPNAVINST 1620.3. Reference: OPNAVINST 1620.3, par. 4003.1.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________

= RRB-016. The RRB tracks all NJP and SCM appeals submitted by restrictees and ensures that their restriction punishment is adjusted accordingly. Reference: OPNAVINST 1620.3, par. 1008.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________
RRB-017. RILA restrictees perform full military duties while on restriction. Reference: OPNAVINST 1620.3, par. 1006.2.

Note/Corrective Action(s): _______________________________________________________

RRB-018. RILA restrictees are not pending administrative separation. Reference: OPNAVINST 1620.3, par. 4002.

Note/Corrective Action(s): _______________________________________________________

RRB-019. Restrictees are assigned extra duties that cannot be constituted as a known safety or health hazard, cruel or unusual punishment, demeaning in grade or position, or which are not sanctioned by Naval customs. Reference: OPNAVINST 1620.3, par. 1006.3.

Note/Corrective Action(s): _______________________________________________________

RRB-020. Restrictees are not required to work after normal work hours or on weekends. Reference: OPNAVINST 1620.3, par 4003.3.

Note/Corrective Action(s): _______________________________________________________

RRB-021. Restrictees are not assigned work functions where they have access to information about the RRB staff or other restrictees. Reference: OPNAVINST 1620.3, par 4008.1a.

Note/Corrective Action(s): _______________________________________________________

RRB-022. Beside RILA personnel, restrictees are not escorted to appointments. Reference: OPNAVINST 1620.3, par 4003.4.

Note/Corrective Action(s): _______________________________________________________
RRB-023. Female restrictees are berth separately from male restrictees. Reference: OPNAVINST 1620.3, par 1010.1b.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________
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RRB-024. Female restrictees are also supervised by female staff members. Reference: OPNAVINST 1620.3, par 1010.1d.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________
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RRB-025. Pregnant restrictees are berthed at the RRB. Reference: OPNAVINST 1620.3, par 1010.2.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________
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RRB-026. Restrictees are mustered at least three (3) times a day. Reference: OPNAVINST 1620.3, par 4005.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________
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RRB-027. Restrictees are assigned “walking chits” when they are required to travel away from the RRB. Reference: OPNAVINST 1620.3, par 4027.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________
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RRB-028. The RRB notifies the CO of restrictees when they have missed muster, their location cannot be determined, or when they are being reported as UA. Reference: OPNAVINST 1620.3, par 4005.

☐ Yes ☐ No

Note/Corrective Action(s): _______________________________________________________
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RRB-029. The RRB inventories all personal property and return it to the parent command with documenting paperwork when restrictees are reported UA for more than 24 hours. Reference: OPNAVINST 1620.3, par 4016.3.

☐ Yes  ☐ No

Note/Corrective Action(s): _______________________________________________________

RRB-030. Restrictees’ case folders/files are properly assembled and maintained, either electronically or in a locked filing cabinet, in the Administrative Section/Department. Reference: OPNAVINST 1620.3, par 4008.1 and 4012.1.

☐ Yes  ☐ No

Note/Corrective Action(s): _______________________________________________________

RRB-031. Restrictees’ case folders/files are returned to the Administrative Section/Department and are secured when not being used. Reference: OPNAVINST 1620.3, par 4008.1b.

☐ Yes  ☐ No

Note/Corrective Action(s): _______________________________________________________

RRB-032. The RRB maintains a restrictee visitor log. Reference: OPNAVINST 1620.3, par 4009.1c.

☐ Yes  ☐ No

Note/Corrective Action(s): _______________________________________________________

RRB-033. Restrictee visitor logs are maintained for two (2) years after the last entry. Reference: OPNAVINST 1620.3, par 4009.2.

☐ Yes  ☐ No

Note/Corrective Action(s): _______________________________________________________

RRB-034. Visitation hours for restrictees are at least two (2) hours in length each visiting day. Reference: OPNAVINST 1620.3, par 4022.2b.

☐ Yes  ☐ No

Note/Corrective Action(s): _______________________________________________________
RRB-035. Visitation Disapproval Letters are placed in the restrictee’s case folder/file when their visitation privileges have been disapproved by the RRB or the command CO. Reference: OPNAVINST 1620.3, par 4022.2b.

□ Yes □ No

Note/Corrective Action(s): _______________________________________________________
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RRB-036. Restrictees are not authorized annual leave. Reference: OPNAVINST 1620.3, par 4021.

□ Yes □ No

Note/Corrective Action(s): _______________________________________________________
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RRB-037. The RRB provides an accessible locked collection box or an authorized postal mailbox that bears no indication that the senders of mail are restrictees. Reference: OPNAVINST 1620.3, par. 4022.1a.

□ Yes □ No

Note/Corrective Action(s): _______________________________________________________
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RRB-038. Restrictees are afforded the opportunity to file a NAVPERS 1336/3, Special Request/Authorization and when submitted, the RRB has acted upon the request within three working days. Reference: OPNAVINST 1620.3, par. 4026.

□ Yes □ No

Note/Corrective Action(s): _______________________________________________________
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RRB-039. Restrictees are returned to their parent command upon completion of restriction or upon receipt of written authority from the restrictees’ CO's to do so. Reference: OPNAVINST 1620.3, par. 4029 and 4030.

□ Yes □ No

Note/Corrective Action(s): _______________________________________________________
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RRB-040. Where restrictees were released prior to the completion of their awarded punishment, the RRB has received and maintained signed copies of the parent commands’ early release letters/documents which indicated that the remaining portion of the restrictees’ restriction and/or extra duty was set aside, remitted, or suspended. Reference: OPNAVINST 1620.3, par. 4029.

□ Yes □ No

Note/Corrective Action(s): _______________________________________________________
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RRB-041. Upon release from restriction or RILA, the RRB places the restrictees’ case folders/files in an inactive file and then properly disposed of them per OPNAVINST 1620.3. Reference: OPNAVINST 1620.3, par. 4012.2.

☐ Yes ☐ No

Note/Corrective Action(s): ______________________________________________________
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