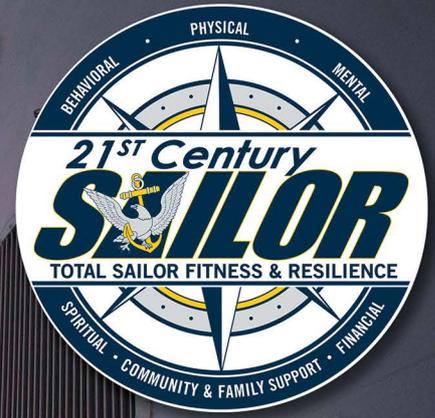


Sexual Harassment Prevention and Equal Opportunity Information



INFORMAL REPORT PROCEDURES

Any Service Member who believes to have been subjected to sexual harassment, harassment or unlawful discrimination is encouraged to utilize the informal resolution system.

DIRECT APPROACH

Approach the person involved directly.

INFORMAL THIRD PARTY

Ask a friend or co-worker to accompany you to talk with the individual(s) involved. Bring the situation to the attention of your chain of command, Command Managed Equal Opportunity (CMEO) Program Manager or Command Climate Specialist.

REQUEST TRAINING

Presenting training in the areas of discrimination, harassment, sexual harassment or inappropriate behavior is a good method of communication to the offending person(s) in a non-threatening way, that the behavior is inappropriate.

If you are unable to resolve the conflict using the Informal Resolution System use the Formal Report Procedures

FORMAL REPORT PROCEDURES

NAVPERs 5354/2

(Navy Equal Opportunity/Sexual Harassment Report Form) - Used to process harassment, sexual harassment, and unlawful discrimination reports within a command. Provides strict timelines and outlines a detailed procedure for grievance resolution.

NAVREGS Article 1150

(Redress of Wrong Committed by a Superior) - If the complaint is against a superior and you do not wish to use the NAVPERs 5354/2 report form, you may file a complaint under NAVREGS ART 1150.

UCMJ Article 138

(Complaint of Wrongs Against the Commanding Officer) - If the grievance is against your commanding officer, submit the formal complaint to the person exercising general court-martial authority over the commanding officer, via the chain of command.

Contact your local Regional Legal Service Office (RLSO) for assistance when filing an ART 1150 or ART 138

ANONYMOUS REPORT PROCEDURES

An anonymous report is information received by the commander, regardless of the means of transmission, from an unknown or unidentified source, that includes allegations of harassment, sexual harassment, and unlawful discrimination. The individual reporting the information is not required to divulge any personally identifiable information. Anonymous reports may be communicated by several means, including but not limited to the Navy Sexual Harassment and Equal Opportunity Advice Line, e-mail, or official telephone lines.

Local Command Points of Contact

Command Climate Specialist POC: _____

CMEO Program Manager POC: _____

Equal Employment Opportunity POC: _____

Legal: _____

Resources

Navy Sexual Harassment Prevention and Equal Opportunity Advice Line:
1 (800) 253-0931 | Commercial: (901) 874-2507 DSN: 882

Email: Mill_NavyEOAdvice@navy.mil

http://www.public.navy.mil/bupers-npc/support/21st_Century_Sailor/equal_opportunity/Pages/default.aspx

Navy Inspector General Fraud, Waste and Mismanagement Hotline
1 (800) 522-3451 | Commercial: (202) 433-6743 DSN: 288

References

NAVPERs 5354/2 revision 8/2017 (Navy EO/SH Report Form)
UCMJ ART 138

(Complaint of Wrongs Against the Commanding Officer)

NAVREGS ART 1150

(Redress of Wrong Committed by a Superior)

OPNAVINST 5354.1 (Series)

(Navy Equal Opportunity Program Manual)

OPNAVINST 5300.13 (Series)

(Navy Sexual Harassment Prevention and Response Program Manual)

SECNAVINST 5300.26 (Series)

(Department of the Navy Policy on Sexual Harassment)

Manual for the Judge Advocate General

Professionalism By All Hands, At All Times!

NAVPERs 15600E (Rev. 1)