

# CHAPTER 40



## HOSPITAL CORPSMAN (HM)

NAVPERS 18068-40E  
**CH-70**

Updated: April 2017

HOSPITAL CORPSMAN (HM)  
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NAVY ENLISTED OCCUPATIONAL STANDARD

FOR

HOSPITAL CORPSMAN (HM)



SCOPE OF RATING

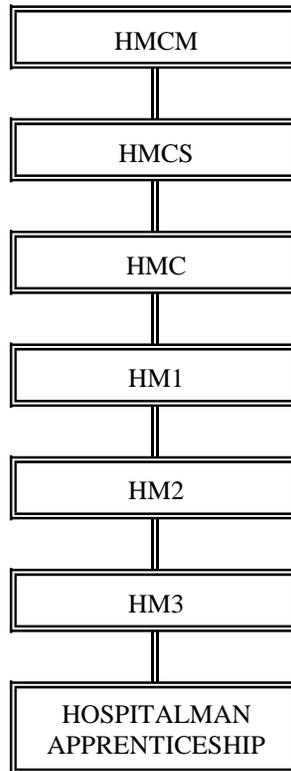
Hospital Corpsmen (HM) assist in the prevention and treatment of disease, disability, and injury using first aid and preventive medicine procedures; assist in the prevention and treatment of dental conditions; assist with physical examinations; provide patient care and assist in the administration of medicinal and parenteral solutions; perform general laboratory, pharmacy, and other patient support services; assist in the administrative supply and accounting procedures within medical departments ashore, afloat, Marine Corps, and with Joint Services; instruct medical and non-medical personnel in first aid, self-aid, personal hygiene, and medical records maintenance; assist in the transportation of the sick and injured; and provide assistance in the maintenance of environmental and occupational health standards and in Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) casualties and other contingencies. Senior Hospital Corpsmen perform supervisory, technical, planning, and management functions in support of medical readiness and quality healthcare delivery. In addition to their general assignments, Hospital Corpsmen, trained as technicians, perform specialized functions within the operational forces, clinical specialties, and administrative departments and may be assigned independent of a Medical Officer.

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This Occupational Standard is to be incorporated in Volume I, Part B, of the Manual of Navy Enlisted Manpower and Personnel Classifications and Occupational Standards (NAVPERS 18068F) as Chapter 40.

## GENERAL INFORMATION

### CAREER PATTERN



Normal path of advancement to Chief Warrant Officer and Limited Duty Officer categories can be found in OPNAVINST 1420.1.

For rating entry requirements, refer to MILPERSMAN 1306-618.

### SAFETY

**The observance of Operational Risk Management (ORM) and proper safety precautions in all areas is an integral part of each billet and the responsibility of every Sailor; therefore, it is a universal requirement for all ratings.**

**Job Title****Hospital Corpsman Basic****Job Code****001255****Job Family**

Healthcare Support

**NOC**

TBD

**Short Title (30 Characters)**

HOSPITAL CORPSMAN BASIC

**Short Title (10 Characters)**

CORPSMAN

**Pay Plan**

Enlisted

**Career Field**

HM

**Other Relationships and Rules**

None

**Job Description**

Hospital Corpsmen function as clinical or specialty technicians, administrative personnel, and healthcare providers, assisting health care professionals in providing medical care to Navy, Marine Corps, and Joint Services personnel of the operational forces, shore activities, and other beneficiaries; assist in the prevention, education, and treatment of disease and injury; and serve as battlefield Corpsmen with Marine Corps and Naval Construction Forces, rendering emergency medical treatment to include initial treatment in a combat environment.

**DoD Relationship****O\*NET Relationship****Group Title**

Medical Care and Treatment, General

**DoD Code**

130000

**Occupation Title**

Nursing Assistants

**SOC Code**

31-1014.00

**Job Family**

Healthcare Support

**Skills***Critical Thinking**Management of Material Resources**Judgment and Decision Making**Service Orientation**Complex Problem Solving**Operations Analysis**Operation and Control**Coordination**Writing**Speaking***Abilities***Information Ordering**Inductive Reasoning**Manual Dexterity**Deductive Reasoning**Oral Expression**Problem Sensitivity**Written Comprehension**Finger Dexterity**Written Expression**Arm-Hand Steadiness***ANCILLARY SERVICES****Paygrade****Task Type****Task Statements**

E4

CORE

Analyze potable water test results

E4

CORE

Coordinate health services appointment requirements

E4

CORE

Maintain medical and dental equipment

E4

CORE

Perform basic laboratory diagnostic tests

E4

NON-CORE

Remove temporary fillings

E4

CORE

Review lab results

**EMERGENCY AND OPERATIONAL TREATMENT****Paygrade****Task Type****Task Statements**

E4

CORE

Apply patient restraints

E4

CORE

Assess burns

E4

CORE

Assess for dental emergencies

E4

CORE

Assess proper placement of tourniquet

E5

CORE

De-escalate emotionally unstable patients

E5

CORE

Direct personnel in triage procedures

E4

CORE

Execute medical evacuations (emergent, non-emergent)

E5

CORE

Insert advanced airways (endotracheal, laryngeal mask airway)

E4

CORE

Perform emergency triage

## EMERGENCY AND OPERATIONAL TREATMENT (CONT'D)

<u>Paygrade</u>	<u>Task Type</u>	<u>Task Statements</u>
E4	CORE	Treat Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) contaminated patients

### PATIENT CARE

<u>Paygrade</u>	<u>Task Type</u>	<u>Task Statements</u>
E4	CORE	Administer endotracheal medications
E4	CORE	Administer nasal medications
E4	CORE	Administer oral medications
E4	CORE	Administer topical medications
E7	NON-CORE	Advise patients on ethical issues
E7	NON-CORE	Advise patients on medico-legal issues
E4	CORE	Advocate for patient health care needs
E4	CORE	Assess for drug contraindications
E4	CORE	Assess for Gastrointestinal (GI) symptoms
E4	CORE	Assess intradermal skin tests
E4	CORE	Assist health care providers with treatment of patients
E4	CORE	Assist in treatment of post-operative pain
E4	CORE	Assist patients in utilization of Dynamic Medical Equipment (DME)
E4	CORE	Calculate medication dosages
E4	CORE	Close lacerations with medical adhesive
E4	CORE	Close lacerations with staples
E4	CORE	Close lacerations with sutures
E4	CORE	Develop recommended treatment plans
E4	CORE	Examine wounds (e.g. infection, healing signs, etc.)
E4	CORE	Identify drug interactions in patients
E4	CORE	Insert nasogastric tubes
E4	CORE	Maintain open airways
E4	CORE	Maintain sterile fields
E4	CORE	Obtain blood specimens
E4	CORE	Perform clinical triage procedures
E4	CORE	Perform physical examinations
E4	CORE	Perform post-operative care
E4	CORE	Perform pre-operative procedures
E4	CORE	Perform suction utilizing advanced airway devices
E4	CORE	Perform wound management
E4	CORE	Provide customer service
E4	CORE	Remove basic artificial airways (Oropharyngeal, Nasopharyngeal)
E4	CORE	Remove gastric tubes
E4	CORE	Remove nasogastric tubes
E4	CORE	Remove restraints from patients

### PATIENT CARE (CONT'D)

<u>Paygrade</u>	<u>Task Type</u>	<u>Task Statements</u>
E4	CORE	Remove sutures
E4	CORE	Screen patients
E4	CORE	Set-up humidifiers
E4	CORE	Set-up oxygen equipment
E4	CORE	Set-up suction equipment
E4	CORE	Set-up vaporizers
E4	CORE	Treat non-emergent oral conditions
E4	CORE	Treat soft tissue injuries
E4	CORE	Treat surgical or traumatic wounds

### PREVENTIVE OCCUPATIONAL MEDICINE

<u>Paygrade</u>	<u>Task Type</u>	<u>Task Statements</u>
E5	CORE	Conduct habitability inspections
E5	CORE	Conduct health and comfort inspections
E5	CORE	Conduct medical workspace safety inspections
E4	CORE	Conduct preliminary interviews of personnel exposed to communicable diseases
E4	CORE	Conduct preliminary investigations of food borne illnesses
E4	CORE	Dispose of expired medical consumables
E4	CORE	Dispose of expired medications
E4	CORE	Dispose of hazardous medical waste
E6	CORE	Enforce sharps safe handling precautions
E4	CORE	Inspect Food Service Attendants (FSA) for personal hygiene
E4	CORE	Inspect Food Service Attendants (FSA) for proper food handling procedures
E4	CORE	Inspect food storage and service areas
E4	CORE	Inspect messing and food service facilities
E5	CORE	Inspect sterilization procedures
E4	CORE	Issue hearing protection devices
E4	CORE	Maintain non-surgical universal precautions
E4	CORE	Maintain surgical universal precautions
E5	CORE	Manage biomedical waste programs
E4	CORE	Measure hearing acuity
E4	CORE	Organize medical workspace areas to prevent injuries
E4	CORE	Package biomedical waste
E4	CORE	Perform heat stress monitoring procedures
E4	CORE	Perform non-surgical universal precautions
E4	CORE	Perform pest control inspections
E4	CORE	Perform sterilization procedures
E4	CORE	Perform surgical universal precautions
E5	CORE	Prepare heat casualty reports

### PREVENTIVE OCCUPATIONAL MEDICINE (CONT'D)

<u>Paygrade</u>	<u>Task Type</u>	<u>Task Statements</u>
E4	CORE	Process biomedical hazardous waste
E5	CORE	Report potable water test results
E6	CORE	Review disease alert reports
E5	CORE	Review heat casualty reports
E4	CORE	Sanitize treatment rooms
E4	CORE	Sort biomedical waste
E5	CORE	Submit sharp instrument stick reports
E4	CORE	Test water for bacteria
E4	CORE	Test water for halogen residuals
E4	CORE	Tie surgical gowns on surgical team members

### TRAINING, ADMINISTRATION, AND LOGISTICS

<u>Paygrade</u>	<u>Task Type</u>	<u>Task Statements</u>
E4	CORE	Acquire patient data (past medical history and history of present illness)
E6	CORE	Advise beneficiaries on Primary Care Manager (PCM) selection process
E5	CORE	Advise patients on Health Insurance Portability and Accountability Act (HIPAA)
E7	CORE	Advise staff on ethical issues
E7	CORE	Advise staff on medico-legal issues
E4	CORE	Analyze dental readiness data
E4	CORE	Analyze medical readiness data
E4	CORE	Analyze patient data (past medical history and history of present illness)
E4	CORE	Archive medical and dental records
E5	CORE	Assess command medical training requirements
E6	CORE	Assist in coordination of joint medical operational plans
E6	CORE	Assist in drafting joint medical operational plans
E5	CORE	Audit annual verification of medical and dental records
E4	CORE	Conduct command medical training
E6	CORE	Conduct health benefits counseling
E4	CORE	Conduct health promotions education training
E7	CORE	Coordinate health service support elements
E7	CORE	Coordinate health service support manpower requirements
E7	CORE	Coordinate health services support logistics
E7	CORE	Coordinate joint medical operational plans
E6	CORE	Coordinate medical evacuation plans (emergent, non-emergent)
E7	CORE	Coordinate medical organization performance improvement programs
E4	CORE	Counsel Privacy Act statements
E4	CORE	Create patient care encounters
E4	CORE	Document dental emergencies
E4	CORE	Document intradermal skin test results
E4	CORE	Document lab results

## TRAINING, ADMINISTRATION, AND LOGISTICS (CONT'D)

<u>Paygrade</u>	<u>Task Type</u>	<u>Task Statements</u>
E4	CORE	Document patient care
E4	CORE	Document physical exams
E7	CORE	Draft joint medical operational readiness plans
E4	CORE	Enforce Health Insurance Portability and Accountability Act (HIPAA) compliance
E4	CORE	Enforce Joint Commission on Accreditation of Healthcare Organization (JCAHO) standards
E4	CORE	Enforce Medical Inspector General (MEDIG) standards
E6	CORE	Evaluate command Quality Assurance (QA) programs
E6	CORE	Evaluate medical training
E4	NON-CORE	Execute joint medical operational plans
E4	CORE	Implement command medical readiness plans
E5	CORE	Implement command medical training
E5	CORE	Inspect Authorized Minimal Medical Allowance Lists (AMMAL)
E6	CORE	Inspect Battle Dressing Stations (BDS)
E4	CORE	Inspect decontamination stations
E4	CORE	Inspect medical and dental equipment
E5	CORE	Instruct medical personnel on triage procedures
E4	CORE	Instruct patients on proper use of Dynamic Medical Equipment (DME)
E4	CORE	Instruct personnel on Basic Life Support (BLS)
E4	CORE	Instruct personnel on Combat Lifesaver Skills (CLS)
E6	CORE	Instruct personnel on Hospital Corpsman Skills Basic (HMSB) subjects
E5	CORE	Instruct personnel on Tactical Combat Casualty Care (TCCC)
E4	CORE	Inventory Authorized Minimal Medical Allowance Lists (AMMAL)
E6	CORE	Inventory controlled substances
E4	CORE	Inventory decontamination stations
E4	CORE	Maintain departmental training jackets
E4	CORE	Maintain medical and dental consumables
E4	CORE	Maintain medical and dental records
E5	CORE	Manage Battalion Aid Stations (BAS)
E4	CORE	Manage Battle Dressing Stations (BDS)
E6	CORE	Manage clinical schedules
E5	CORE	Manage command medical readiness plans
E5	CORE	Manage medical and dental training programs
E5	CORE	Manage medical readiness database programs
E4	CORE	Perform annual verification of medical and dental records
E4	CORE	Perform patient record screenings
E5	CORE	Prepare Accident and Injury (A & I) reports
E6	CORE	Prepare decedent affairs forms
E6	CORE	Prepare health services augmentation program requests

## TRAINING, ADMINISTRATION, AND LOGISTICS (CONT'D)

<u>Paygrade</u>	<u>Task Type</u>	<u>Task Statements</u>
E4	CORE	Prepare laboratory request forms
E4	CORE	Prepare medical reports
E4	CORE	Prepare monthly morbidity reports
E4	CORE	Prepare patient profiles
E4	CORE	Process consultation forms
E4	CORE	Provide birth certificate data
E4	CORE	Provide death certificate data
E6	CORE	Review Accident and Injury (A & I) reports
E7	CORE	Review decedent affairs message traffic
E4	CORE	Stock Authorized Medical Allowance Lists (AMAL) supplies
E4	CORE	Stock medical and dental supplies
E4	NON-CORE	Stock medical response vehicles with supplies
E7	CORE	Submit monthly morbidity reports
E4	CORE	Translate medical terminology for patients
E4	CORE	Update dental readiness data
E4	CORE	Validate joint medical operational plans
E6	CORE	Validate monthly morbidity reports
E5	CORE	Verify healthcare professional's certifications (e.g. Basic Life Support (BLS), Tactical Combat Casualty Care (TCCC), Hospital Corpsman Skills Basic (HMSB))
E4	CORE	Verify laboratory request forms
E6	CORE	Verify medical documents for Quality Assurance (QA)