Authorization of Navy Reserve Retirement Point Credit for Instruction Received in Connection with Professional Conventions or Similar Meetings

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<tr>
<th>Responsible Office</th>
<th>NAVPERSCOM (PERS-912)</th>
<th>Phone: DSN COM FAX</th>
<th>882-4841 (901) 874-4841 882-7044</th>
</tr>
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<tbody>
<tr>
<td>NAVPERSCOM CUSTOMER SERVICE CENTER</td>
<td>Phone: Toll Free</td>
<td>1-866-U ASK NPC</td>
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Reference(s) | (a) BUPERSINST 1001.39F, Chapter 20  
(b) DOD Instruction 1215.07 of 24 January 2013

1. **Policy.** Per the provisions of references (a) and (b), Commander, Navy Reserve Forces Command (COMNAVRESFORCOM) is authorized to grant retirement point credit for attendance of Navy reservists at professional or trade conventions, seminars, symposia, or similar meetings when members meet the requirements promulgated herein.

2. **Applicability.** Retirement point credit is authorized for inactive duty Navy reservists who are Selected Reserve, Individual Ready Reserve, or Standby Reserve-Active (USNR-S1) members.

3. **Procedures**

   a. A request from a Navy reservist and or the meeting sponsor shall be submitted together with a copy of the agenda or proposed agenda to the appropriate Navy Reserve Program sponsor. A request for credit by an individual Navy reservist shall be submitted directly to COMNAVRESFORCOM.

   b. Upon determination by the Navy Reserve Program sponsor that the meeting conforms to the policy set forth above and retirement point credit should be allowed for attendance by authorized members of the Navy Reserve, a request from that sponsor shall be submitted to COMNAVRESFORCOM for consideration.
c. Retirement point credit shall be granted to a Navy reservist only when:

(1) The meeting is of at least 4 hours duration and is sponsored, supervised, and conducted by one or more of the military departments, or designated by the Department of the Navy as being of such military value that the instruction received would enhance the reservist’s professional development and broaden his or her qualifications for duties to which he or she may be expected to be assigned upon mobilization, or the qualifications of work they may supervise.

(2) Inactive duty retirement point credit for attendance has been previously approved without exception by COMNAVRESFORCOM.

(3) The reservist registers with a designated monitor representing the Department of the Navy, or in the absence of such monitor, is authorized to and does certify his or her own attendance.

(4) The reservist’s participation is without remuneration, other than the pay to which he or she may be entitled as a member of a Navy Reserve Program.

d. After completion of the convention seminar, members attached to a unit will report retirement point credit through the Navy Standard Integrated Personnel System Drill Reporting System. A maximum of five points may be entered during the member’s anniversary year.

e. Members not attached to a unit will certify attendance to Navy Personnel Command (NAVPERSCOM), Reserve Retirements Branch (PERS-912) via the appropriate code at COMNAVRESFORCOM.