

## MILPERSMAN 1301-400

### IN-SERVICE PROCUREMENT PROGRAMS

|                           |                           |        |     |                |
|---------------------------|---------------------------|--------|-----|----------------|
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| <b>References</b> | OPNAVINST 1420.1<br>SECNAVINST 1500.8A |
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#### 1. Limited Duty Officer/Warrant Officer Programs

a. Procedures for requesting appointment in the U.S. Navy or Naval Reserve as a limited duty officer (LDO) or chief warrant officer (CWO) are contained in OPNAVINST 1420.1 and an annual NAVADMIN announcing application deadline dates.

b. Eligibility requirements contained therein are specified by Secretarial Regulations. Active duty LDOs and CWOs are selected by the In-service Procurement Board that meets annually. Inactive duty LDOs and CWOs are selected by separate In-Service Procurement Board that meets annually.

c. In-Service Procurement Board results are published by NAVADMIN. Individual notification is not made. Candidates selected for appointment are normally appointed by increments commencing **1 October** following the board. CWOs are appointed as permanent officers. LDO ensigns (active duty) are appointed as temporary officers with permanent enlisted status. CWOs (active duty) appointed to LDO Lieutenant Junior Grade (LTJG) will receive permanent appointment to LDO.

d. Upon selection, Navy Personnel Command (NAVPERSCOM), Selection Board Technical Support Branch (PERS-801G) submits appropriate changes to the enlisted master file to flag the candidate as a selectee to facilitate removal of the appointee from the enlisted files and creation of an officer master record.

e. All newly appointed LDOs and CWOs are ordered to duty via Naval Aviation Schools Command (NAVAVSCOLSCOM), Pensacola, FL for indoctrination training. Exceptions are made

only on rare occasions for some LDO and CWO appointees selected for staff corps designators who receive separate indoctrination training, Naval Reactors Field Office Representative selectees, or those officers required for immediate assignment to duty. The spirit and intent is that all LDOs and CWOs attend this orientation training upon commissioning.

2. **Medical Service Corps**

a. Procedures for requesting appointment in the Medical Service Corps are contained in OPNAVINST 1420.1 and an annual NAVADMIN announcing application deadline date.

b. Naval Medical Education Training Command (NMETC) receives applications and checks them for eligibility requirements. The selection board is convened annually during the **October/November** time frame. Results are published by NAVADMIN.

3. **Medical Enlisted Commissioning Program**

a. Eligibility requirements and application procedures for requesting appointment to commissioned status in the Nurse Corps, U.S. Naval Reserve are contained in OPNAVINST 1420.1 and an annual NAVADMIN announcing application deadline date.

b. Applications are sent to NMETC. The selection board convenes annually during the **December** time frame. Results are published by NAVADMIN.

4. **Uniformed Services University of the Health Sciences (USUHS)**

a. Procedures for requesting admission to the School of Medicine, Uniformed Services University of the Health Sciences are contained in SECNAVINST 1500.8A.

b. NAVPERSCOM (PERS-801G) coordinates with the appropriate assignment officer in granting applicants permission to apply. Subsequent to approval of USUHS board results, NAVPERSCOM, Enlisted Separations Branch (PERS-832) grants conditional releases for active duty applicants. Selectees must be made available to NAVPERSCOM, Medical Assignment/Placement Branch (PERS-4415) in time to meet the class convening date in **July**.

5. Seaman to Admiral - 21 (STA-21)

a. Eligibility requirements and application procedures for requesting selection to, and subsequent commissioning as a result of completing, STA-21 are contained in OPNAVINST 1420.1. Supplemental criteria, procedures, and application deadlines are published annually by NAVADMIN. Program information can be found at <https://www.sta-21.navy.mil/>.

b. The selection board meets annually. Results are announced by NAVADMIN.