

HOTLINE COMPLAINT FORM
NAVPERS 5370/1 (11-2010)

Supporting Directive BUPERSINST 5370.5A

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 5014, Office of the Secretary of the Navy; 10 U.S.C. 5020, Naval Inspector General; SECNAVINST 5430 .57G, Mission and Functions of the Naval Inspector General, 29 December 2005.

PURPOSES: To determine the facts and circumstances surrounding allegations or complaints against Department of the Navy personnel and/or Navy/ Marine Corps activities. To present findings, conclusions and recommendations developed from investigations and other inquiries to the Secretary of the Navy, Chief of Naval Operations, Commandant of the Marine Corps, or other appropriate Commanders.

ROUTINE USES: In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may be specifically disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) Per the DoD 'Blanket Routine Uses' that appear at the beginning of the Navy's compilation of Privacy Act System of Records Notices.

DISCLOSURE: Voluntary. However, failure to provide the requested information may result in a lack of enough information for the Inspector General to investigate or substantiate a complaint.

1. Do you wish to remain anonymous?

Yes No

2. If no, do you want confidentiality?

Yes No

Provide the following information if answer to number 1 above is 'No'.

NAME (First and Last, no nicknames please):

RANK / GRADE:

STREET MAILING ADDRESS:

APARTMENT NUMBER:

CITY:

STATE:

ZIP CODE:

COUNTRY:

HOME TELEPHONE NUMBER (Area Code & Number)
(Include country code, if applicable):

DUTY STATION / PLACE OF EMPLOYMENT:

WORK TELEPHONE NUMBER (Area Code & Number)
(Include DSN and/or country code, if applicable):

E-MAIL ADDRESS:

3. Are you willing to be interviewed?

Yes No

4. Who is involved? (Include everyone's first and last names, rank/pay grade, and duty station/place of employment.)

5. SUBJECT(s): (Who performed the wrong doing?)

6. WITNESS(es): (Who are the witnesses?)

7. What did the subject do or fail to do that was wrong? (Be specific)

8. What rule, regulation or law do you think the subject(s) violated?

9. When did the incident occur? (Provide dates and times or "Early 2005", etc.)

10. Where did the incident take place? (What location, command etc.?)

11. Why do you think the incident took place?

12. Why do you want the IG involved?

13. How have you tried to resolve the problem? Have you contacted your chain of command? Have you contacted your local Inspector General? Have you tried to resolve your complaint using an established process such as Board for Correction of Naval Records, Informal Resolution System, EO/EEO or legal system?

14. What do you want the IG to do?

15. Additional information you wish to provide.