

PNEO EXAM SCHEDULE AND GENERAL INFORMATION

Updated 24 June 2020

1. Below is a list of PNEO exam dates. *Due to COVID-19 travel restrictions, oral interviews will occur during the first full week after the date indicated on the schedule and could shift from the dates listed. Contact your local schoolhouse or PERS-42 to confirm the most updated information.

EXAM	ORAL INTERVIEWS
2020	
March	4 th /5 th
April	1 st /2 nd
May	6 th /7 th
June*	3 rd /4 th
July*	1 st /2 nd
August*	5 th /6 th
September*	2 nd /3 rd
October*	Sept. 23 rd /24 th
November*	4 th /5 th
December*	9 th /10 th

2. Written examinations are proctored at the local schoolhouse, normally the Monday prior to the oral exam. Students fly to Washington DC for the oral exam, which is normally a Wednesday or Thursday.
3. There are 50 seats per class, 25 per interview day. Typically, east coast officers interview on the first day and west coast officers the second day. Officers may be shifted a day to balance interviews.
4. If an alternate spot is desired for a class that is full, provide a secondary class date that is open in case a spot doesn't open for the desired class.
5. Submit CO Recommendation and Duty History forms **at least 4 weeks prior to reporting to PNEO** to reserve a seat for the desired interview date. **Do not include the student's SSN on the paperwork.**
6. The preferable delivery method for documents is emailing electronic copies to your local PNEO schoolhouse. If a waiver is required, email a copy to Naval Reactors at NSSC_NRLLineLocker@navy.smil.mil with "PNEO" in the subject line.
7. Contact your local PNEO schoolhouse or PERS-421N at 901-874-4441 with any questions.

ADDITIONAL INFORMATION

PNEO REQUIREMENTS:

1. The requirements for attending PNEO are found in BUPERSINST 1540.41E. While any of the requirements can be waived with good justification, be aware that the most important requirements are qualification, 5.d(4)(a) and (b), and 1 year of nuclear Division Officer time, 5.d(4)(e).
2. 6 months critical, 5.d(4)(d), is usually not a difficult requirement to meet unless the ship is in overhaul, in which case NR is very understanding. At the same time, ensure mitigations for operating < 6 months critical are addressed in the waiver.
3. Do not short JOs time they've earned on duty history forms--remember months are inclusive. For example, 3/17-7/17 is 5 months, not 4 months.
4. When counting months of nuclear Division Officer time and EOOW/PPWO time, the month before the interview does not count, as that month is required to be dedicated to PNEO study only.
5. Meeting the time on board requirement of 16-20 months is not helpful if officers don't have the requisite experience as a Division Officer or time in the propulsion plant. The month prior to the interview does count towards the time on board requirement.

ENGINEERING EXPERIENCE:

The most important aspect of PNEO preparation is engineering experience. There have been lots of NR waivers submitted recently to allow ships to meet 16-20 months on board, but this is potentially setting the students up for failure by not getting the most out of the engineering time. We need to keep the big picture in mind: passing PNEO is qualifying to be a ship Engineer.

ALTERNATES FOR FULL CLASSES:

If an alternate spot is desired for a class that is full, provide a secondary class date that is open in case a spot doesn't open for the desired class. People shift classes frequently, so some alternates move into full classes.

RIDE TIME ON ANOTHER SHIP:

If a JO has ride time on another ship, that command needs to be included on the duty history form. This includes any Division Officer job they performed and duration of time cross decked--more detail is better. Prior to a JO cross decking to another ship, commands needs to discuss JO Division Officer jobs to ensure there is an opportunity for the cross decked JO to gain as much engineering experience as possible. Even one or two months as an Engineering Division Officer on a 6 month underway makes a difference. As stated above, experience is the most important thing.

WAIVERS:

If a command is submitting a waiver for any requirement, they need to give DETAILED justification for why they are requesting the waiver. Waivers are approved or disapproved on a case basis by NR, so providing detailed information helps them to make a more informed decision. All waivers except the >20 month waiver need to be on the CO recommendation form, along with the detailed justification.

TRAVEL INFORMATION

1. DO NOT travel without approved DTS authorization. Travel that occurs without approved authorization will not be reimbursed and will be paid for out of pocket. PNEO is NOT emergent travel.
2. Students need to submit travel for authorization NLT 1 month before travelling and preferably before starting PNEO study. This ensures any errors can be fixed in time and avoid last minute issues.
3. PERS-42 is able to answer questions regarding DTS and setting up travel, however students should ask their command DTS travel specialist if issues arise, as most of questions can be answered by the command, and most issues have to be fixed by the command. If you continue to have any issues booking travel after consulting the command, contact PERS-42N at 901-874-4080 as soon as possible for resolution.
4. DOD has deemed that AirBnB is not "Commercial" lodging because the company itself has no culpability for individual properties, therefore it is not legal for reimbursement.
5. Airfare and lodging require vendor receipts for reimbursement. A statement of lost or missing receipt will not be accepted. Airfare and lodging organizations are required to keep records for several years. Obtaining a duplicate only requires a phone call to the vendor.
6. Ensure appropriate receipts are submitted. All receipts should be retained and provided if requested by the Approving Official.
7. The maximum reimbursement for DC area transportation is \$30. This is based on the cost of using the Metro.
8. When submitting travel vouchers, ensure you digitally sign the DTS voucher or you include a signed DD Form 1351 with full SSN with your voucher.
9. The funding DTS organization is below:
Use LOA: 20SEA08 INTERV
Routing List: NUCPWR INTERVIEWS
The Approving Official is PERS-42N (901-874-4080)