

5 Tips

highlighting: LaDR Management

brought to you by OPNAV N15 FIT and NETC N5

Use the Learning and Development Roadmap (LaDR) to help Sailors optimize their career paths.

- 1.** Understand LaDR purpose and use.
 - Naval Education and Training Command (NETC) created the LaDR to focus on achievement of Professional Military Education (PME) to include:
 - Joint Professional Education
 - Navy Professional Military Education
 - Leadership
 - Advanced Education
 - The LaDR establishes an integrated professional

development plan for enlisted Sailors.

- The LaDR provides Sailors and their leadership with a guide that displays current and projected training and education requirements as they advance:
 - Provides Sailors a checklist to see where they are, and where they need to head for personal and professional success.
 - Provides deck plate leadership a tool supporting mentoring sessions and Career Development Boards (CDB), as outlined in OPNAV Instruction 1500.77.
 - Provides leadership an in-depth understanding of all enlisted rating opportunities.

- 2.** View and download rating-specific LaDRs from Navy Knowledge Online (NKO).
 - 86 Enlisted Career Fields, from PACT to MCPON, are available at <https://www.nko.navy.mil/>.
 - Click 'Career Management' heading (yellow box in top left).
 - Click 'Enlisted Learning and Development (LaDR)' (hyperlink on left navigation bar).
 - On the LaDR main page, click any community or rating link to select and view the LaDR of your choice.

- 3.** Perform Command Responsibilities.
 - Ensure all Sailors have access to their LaDR.

- Provide information and counseling that encourages Sailors to make maximum use of all programs and opportunities in their LaDR.
- Ensure Sailors have their LaDR reviewed during their reporting, periodic and annual CDB.
- Advise and counsel Sailors on the significance of the relationship of personal and professional development to job performance and career development.
- Encourage Sailors to pursue professional credentials, advanced education, and qualifications.

- 4.** Ensure Sailors perform the following:
 - Use LaDR as a guide to

career development and success.

- Verify that all items completed are updated in personnel records, as appropriate. Specifically:
 - Ensure all education, training, qualification and certification achievements are documented in the Electronic Service Record (ESR).
 - Ensure the Official Military Personnel File (OMPF) is updated with NAVPERS 1070/881 (Training Summary) following reenlistment.
- Comply with all time sensitive items in the LaDR so as not to miss opportunities for:
 - Retention/Reenlistment (specifically, Perform to Serve)
 - Advancement
 - Choice orders

- 5.** Provide feedback and recommendations for improving LaDR via your chain of command or the NKO LaDR web page.