



The CIAC Paddle

Helping You Navigate the IA Continuum



4th Edition, March 2011

Command IA Coordinators,

The 4th Edition of “**The CIAC Paddle**” includes several key items that are brought to the attention of leadership regularly. In addition to incorporating your recommended topics, we want to provide key items that Navy leadership is very interested in seeing improvements at the Parent Command level to ensure the success of IA Sailors and their families. CIACs, you are the first line of offense to support these items. We want to hear from you, so keep providing us with your feedback, comments and recommendations at usff.ia.fct@navy.mil.

The Bottom Line

As your Command’s representative for Navy IAs, you are the absolute key to the success and most important part of the overall readiness of our IA Sailors before, during, and after their deployment. The importance of your responsibilities cannot be overstated. This issue highlights areas for you and your Sailors that are often overlooked or not fully completed. **CIAC Keys to Success: Read the IA Sailor’s orders in their entirety! Fully utilize the [Navy IA website](#)! Be as proactive as you can to ensure your Sailors are prepared! Document your actions in NFAAS! Ask questions!**

New & Existing CIACs

Newly assigned: Review the CIAC Briefing and FAQs on the [Navy IA website](#) under “Command” tab.

Newly assigned and existing: A named CIAC must be assigned to each individual NFAAS IA Record, not just to a UIC. The CIAC Assignment compliance metric can only be measured correctly when this is done. CIAC assignment ensures accountability for each record. Automated NFAAS email reminders are sent directly to the CIAC of record (and IA Sailor) for all Sailor and Family notices (i.e., Sailor’s return, Sailor/Family contact periodicity, PDHA/PDHRAs, etc.). CIAC and IA Sailor contact information needs to be up-to-date.

3rd Qtr FY11 CIAC Orientation Schedule – Navy

Region Mid-Atlantic: Groton, CT, 31 Mar 2011. Details are posted on the Navy IA website.

NFAAS Documentation – NFAAS CIAC WebEx Training is offered bi-weekly. Schedules and further details are posted under “Online Training” on the [NFAAS website](#) homepage.

Japan Earthquake and Tsunami Information – Go to the [NPC Japan Earthquake and Tsunami](#) page for pertinent information regarding personnel in the region.

Pre-Deployment

Naval Mobilization & Processing Sites (NMPS) – NMPSs are an additional key in ensuring IA Sailors are “ready” to deploy. Reports from NMPSs indicate that IA Sailors are arriving without completed Expeditionary Screening Checklists-ESC (NAVPERS 1300/22). This causes undue work and potential delays in assignment. **Parent commands are responsible for ensuring that every item on the ESC is complete.** CIACs are responsible for ensuring all items are complete before obtaining the CO’s signature that the IA is ready to deploy. When the Commanding Officer signs the ESC, he/she is endorsing the completion of the document. Noted incomplete items include: ISOPREPS, NAVMED 1300/4, NAVPERS 1300/21 & 1300/22 and EDHA. Encourage personal responsibility for your IAs and verify completion of all requirements before deploying.

Pre-Deployment Medical & Dental Screening – MILPERSMAN 1300-318 (Screening Procedures for GSA, OSA, IAMM, and RC Mob Assignments) was recently revised to reflect [NAVADMIN 171/10](#). CIACs are reminded to review this instruction in its entirety, paying particular attention to suitability reporting requirements delineated in Para 5.e. Parent commands not reporting screening status via BOL within 30 days of notification of orders will receive a delinquency message.

Mobile Applications – Be sure to inform your Sailors of the recent updated mobile apps for the iPhone and Android platforms. They are accessible from the [Navy IA website](#).

Training

New Language Requirements – There is a new USFOR-A language training requirement for all Afghanistan-bound IA Sailors. This course is available on [NKO eLearning](#). The course title and catalog number are: RAPPORT Dari: clrec-rdari-0001. IA Sailors must bring a printed completion certificate with them as they proceed through the IA process (NMPS, Army Training sites, and deployment locations). This requirement will be reflected in the [Expeditionary Screening Checklist \(NAVPERS 1300/22\)](#).

Boots on Ground

CTF-IA – Congratulations to Commander, Task Force Individual Augmentee (CTF-IA) on your receipt of the [Meritorious Unit Commendation \(MUC\) from the Chief of Naval Operations](#)! The task force distinguished itself by providing comprehensive service support to more than 15,637 Sailors in the U.S. Central Command area of responsibility at more than 106 locations. For additional information, go to [CTF-IA](#).



110309-N-DS731-034 MANAMA, Bahrain (March. 9, 2011) – VADM Mark Fox (l), CUSNC presents the Meritorious Unit Commendation to RDML Charles Gaouette (r), CTF-IA and CAPT Wayne Harrison, CoS CTF-IA. (U.S. Navy photo: MCC David S. Sidney/Released)

Re-Deployment

Returning Warrior Workshop (RWW) – Encourage your returning IA Sailors to attend an RWW to help them transition back to family, community and command. For Active duty IA Sailors lodging and meals are provided during the weekend. Travel funding is the command's responsibility. View the [FY11 RWW Schedule](#) and additional attendance requirements.

PDHA & PDHRA Compliance – Taking care of our Sailors upon completion of an IA deployment is paramount! All Sailors are required to out-process through the NMPS as stated in their orders. The NMPS provides additional decompression time, adheres to Deployment Health Assessment (DHA) compliance ([DODI 6490.03](#) and [OPNAVINST 6100.3](#)) for Post-Deployment Health Assessment (PDHA)-DD 2796, and serum collections, referrals (if necessary) to medical providers, resource briefs and post-deployment survey administration. CIACs should still ensure that their IA Sailors complete the PDHA upon returning to their parent command and remind them to complete the Post-Deployment Health Re-Assessment (PDHRA)-DD 2900 90 to 180 days after redeployment.

Return, Reunion & Reintegration (R3) – The benchmark of R3's effectiveness is its ability to support Sailors in and out of theater utilizing support from the [Warrior Transition Program \(WTP\)](#) and the [Navy](#)

[Mobilization Processing Sites \(NMPS\)](#). Using healthcare professionals and well staffed program subject area experts, NMPSs ensure redeploying IA Sailors receive the proper screening, care, and resource education. Upon their arrival back home they are better prepared for re-assimilation back to the lives they lived prior to their Boots on Ground deployments. For more information, go to the Navy IA website under "Re-Deployment" tab.

Question of the Day

How is my sea counter/shore duty clock affected by my IA deployment as an IAMM? NAVADMIN 332/10 IAMM Business Rules addresses this question. "(C) IAs coming from sea duty will maintain their existing sea duty projected rotation dates (PRDs). (D) Enlisted IAs coming from shore duty freeze the shore duty clock with the following guidelines: 100 percent day-for-day credit for an IA tour serviced in hazardous duty zones. 50 percent day-for-day credit for an IA tour served outside hazardous duty zones. Reduction of prescribed sea tour (PST) for those Sailors required to return to sea (for needs of the service) prior to completion of their adjusted shore duty time." These rules do not apply for GSA, OSA or RC MOB Sailors. For additional information go to [NAVADMIN 332/10](#) IAMM Business Rules, Part D, paragraphs 4-C and D.

Word of the Day

ISOPREP – The Isolated Personnel Report is an operational authentication tool used by recovery forces to positively authenticate isolated personnel in enemy controlled or contested areas. DD 1833 is to be completed at <http://prmsglobal.prms.af.smil.mil> as data entered is personal information known only to the member completing the ISOPREP.

Information

You and Your Sailors Need to Know!

- ❖ [CNIC Family Connection – March 2011](#)
- ❖ [Fleet RIDE-Perform To Serve](#): Guidance and FAQs
- ❖ [NAVADMIN 045/11](#): FAMILYGRAM 01-11, Family Finances
- ❖ [NAVADMIN 042/11](#): Follow-on Guidance to DADT Repeal Provision
- ❖ [NAVADMIN 041/11](#): Follow-on Guidance to DADT Repeal Provision
- ❖ [NAVADMIN 024/11](#): Suicide Prevention Update
- ❖ Bookmark the Navy IA Website, www.ia.navy.mil, as your primary IA resource.
- ❖ [Information for Taxpayers in the Armed Forces](#)
- ❖ Become a Navy IA Fan on Facebook at www.facebook.com/NavyIA
- ❖ Follow us on Twitter at www.twitter.com/Navy_IA
- ❖ Get your Navy IA Mobile Apps for iPhone & Android at the [Navy IA website](#)
- ❖ Contact us at usff.ia.fct@navy.mil