DEPARTMENT OF THE NAVY
CHIEF OF NAVAL PERSONNEL
701 SOUTH COURTHOUSE ROAD
ARLINGTON, VA 22204-2472

6 Jun 12

From: Chief of Naval Personnel
To: President, FY13 Navy Active-Duty Chief Petty Officer Advancement Selection Board

Subj: ORDER CONVENING THE FY13 ADVANCEMENT SELECTION BOARD TO CONSIDER FIRST CLASS PETTY OFFICERS OF THE NAVY FOR ADVANCEMENT TO CHIEF PETTY OFFICER

Ref: (a) FY13 Navy Active-Duty and Reserve Senior Enlisted Advancement Selection Boards Precept

Encl: (1) Board Membership
(2) Rating Quotas

1. **Date and Location**

a. The advancement selection board, consisting of you as president and the members listed in enclosure (1), is ordered to convene at the Navy Personnel Command, Millington, TN, at 0800, 18 June 2012, or as soon as practicable thereafter.

b. The board shall proceed in accordance with all guidance in this letter and the FY13 Navy Active-Duty and Reserve Senior Enlisted Advancement Selection Board Precept, reference (a).

2. **Selection Standard**. The board shall recommend for advancement those candidates in each rating not to exceed the quotas specified in enclosure (2), whom a majority of the board considers best qualified, giving due consideration to the needs of the Navy for candidates with particular skills. In addition, each candidate recommended for advancement by the board must be fully qualified. That is, the candidate's qualifications and performance of duty must clearly demonstrate that they would be fully capable of performing the duties normally associated with the next higher paygrade. The "best qualified" standard shall be applied uniformly to all eligible candidates.

3. The board need not select to the numbers provided. The authorized number to select should only be attained if there are a sufficient number of candidates determined fully qualified.

4. Unless expressly authorized or required by me, neither you nor any member of the board or administrative support personnel

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4. Unless expressly authorized or required by me, neither you nor any member of the board or administrative support personnel may disclose the proceedings or deliberations of the advancement boards. The names of the selectees will be released to the public after the board report is approved, however, the recommended selectees may not be disclosed until the names are released to the public. All board members and administrative support personnel must comply fully with these requirements, and I expect you to emphasize the need for strict confidentiality.

5. In order to continually improve the selection board process, you are directed to offer written feedback regarding the guidance provided at the selection board call out to me. Your feedback should include, for example, whether the guidance was sufficiently direct, clear, and concise to assist you in your duties as board members.

S. R. VAN BUSKIRK