



Systems Center
PACIFIC

The Department of the Navy
Student Career Experience

Program (SCEP) is a planned career development program that integrates classroom theory with related, paid work experience. The SCEP is a partnership between the student, the college and the Department of the Navy, designed to provide planned progressive student employment opportunities.

BENEFITS FOR STUDENTS

- Realistic exposure to career opportunities
- Opportunity to gain on-the-job experience in field of study
- SCEP experience makes the student more competitive in the workplace after graduation
- Provides supplemental income for educational expenses, as well as salary increases, paid holidays, vacation and sick leave, health and life insurance, plus other optional benefits

WORK SCHEDULE

- Work experience must be consistent with student's academic/career goal(s) and must be designed to meet the minimum qualification requirements for the

SPACE AND NAVAL WARFARE SYSTEMS CENTER

STUDENT CAREER EXPERIENCE PROGRAM (SCEP)

targeted position to which appointed.

- Required work hours for potential conversion to permanent/career employment
- May work full-time or part-time
- There are no limitations to the number of hours a student can work per week as long as the work schedule does not interfere with academic requirements.

ELIGIBILITY REQUIREMENTS

- Enrolled or accepted for enrollment as a degree-seeking student (diploma, certificate, etc.)
- Taking at least half-time academic or vocational and technical course load in an accredited high school, technical or vocational school, 2-year or 4-year college or university, graduate or professional school (may differ based on school's and agency's agreement)
- Must meet the college/university Student Career Experience Program requirements
- Must be a U.S. Citizen

- Must maintain at least a 2.0 GPA (on a 4.0 scale)

STUDENT ELIGIBILITY FOR CONVERSION TO COMPETITIVE SERVICE APPOINTMENT

- Completed, within the preceding 120 days, the course requirements for the certificate or degree program in which enrolled and a minimum of 640 hours of career-related work experience
- Been recommended for conversion by the employing agency, and
- Met the qualification standards for the targeted position to which appointed
- Work performed after completion of the SCEP requirements and during the 120-day conversion period may not be counted toward meeting the 640 hours of career-related work experience
- Conversion must be in an occupation related to the student's academic training and work experience.

APPLICATION PROCESS

Applications will be referred for employment based on the student's major field of study and job interest. To be considered, students must submit the following:

- Optional Form 612 (Optional Application for Federal Employment) *or* Resume
- And**
- A copy of your current transcripts
 - Certification of Enrollment/GPA Form

- Optional Form 306 (Declaration for Federal Employment)

<p>SUBMIT APPLICATIONS TO: COMMANDER NAVY REGION SOUTHWEST HUMAN RESOURCES OFFICE, CODE N04PW ATTN: Michael Ampuan 49330 ELECTRON DRIVE SAN DIEGO, CA 92152-5001</p>

For additional information contact:
Michael Ampuan (619) 553-1082

ssc_pac_students@navy.mil

For more information on SPAWAR and SPAWAR SYSTEMS CENTER

<http://www.spawar.navy.mil>

SPAWAR and SPAWAR SYSTEMS CENTER ARE EQUAL OPPORTUNITY EMPLOYERS