



Space and Naval Warfare Systems Command Small Business Office FAQs

What do I need to get started?

The Department of the Navy Small Business Programs Office has developed a “TEN STEPS TO SUCCESS” Guide to the Department of the Navy Marketplace, which is available on the SPAWAR Small Business Office webpage under “Small / Disadvantaged Business Utilization Office.”

What resources are available?

- SPAWAR Small Business Office Team – We operate as the SPAWAR advocate for Small Business and offer one-on-one counseling. Call us at 619.524.7701 to make an appointment.
- Small Business Administration Office
<http://www.sba.gov>
- Small Business Administration Office, San Diego
<http://www.sba.gov/ca/sandiego>
- Procurement Technical Assistance Center
<http://aptac-us.org/new/>
- Serve Corps of Retired Executives
<http://www.score.org>
- U.S. Department of Veterans Affairs
<http://www.vetbiz.gov>

Where do I find more information about the Navy and Marine Corps Internet (NMCI) subcontracting?

The NMCI contract, which provides end-to-end information services through a common computing and communications environment, was awarded to Electronic Data Systems (EDS) in October 2000. More information may be obtained at <http://www.nmci-isf.com>. Also, view the “NMCI Small Business Fact Sheet” on our webpage.

The EDS NMCI Small Business Office may be reached at (703) 904-6489 or e-mail nmcisboffice@eds.com.

[Where does SPAWAR buy its office supplies?](#)

Per Navy policy effective May 1, 2006, “all Department of the Navy purchases of office supplies by appropriated fund activities will be limited to the various contracting vehicles available on the DoD EMALL or from existing base supply stores/ServeMarts.” The web address is <https://emall6.prod.dodonline.net/>. If you wish to become a Navy office supply vendor, at the site click on “supplier’s corner” then on “how to become a supplier”.

[What is the SeaPort-e contract? What services are being purchased on it?](#) [How do I access it](#)

SeaPort Enhanced (SeaPort-e) made electronic procurement of Engineering, Technical and Programmatic support services at the Naval Sea Systems Command (NAVSEA) a reality. The Naval Air Systems Command, the Naval Supply Command, NAVSEA and SPAWAR have decided to leverage the successes and efficiencies of the SeaPort-e business model by designating SeaPort-e as the vehicle of choice for future Engineering, Financial, and Program Management contractor support services. This decision emphasizes the Navy acquisition community’s focus on implementing cost-effective and integrated business practices to better support the Navy. The SeaPort web site is <http://www.seaport.navy.mil>.

The SeaPort-e Multiple Award Contracts (MACs) contain scope in the 22 areas listed and described in the links below:

[Research and Development Support](#)
[Engineering, System Engineering and Process Engineering Support](#)
[Modeling, Simulation, Stimulation, and Analysis Support](#)
[Prototyping, Pre-Production, Model-Making, and Fabrication Support](#)
[System Design Documentation and Technical Data Support](#)
[Software Engineering, Development, Programming, and Network Support](#)
[Reliability, Maintainability, and Availability \(RM&A\) Support](#)
[Human Factors Engineering Support](#)
[System Safety Engineering Support](#)
[Configuration Management \(CM\) Support](#)
[Quality Assurance \(QA\) Support](#)
[Information System \(IS\) Development, Information Assurance \(IA\) and Information Technology \(IT\) Support](#)
[Ship Inactivation and Disposal Support](#)
[Interoperability, Test and Evaluation, Trials Support](#)
[Measurement Facilities, Range, and Instrumentation Support](#)
[Acquisition Logistics Support](#)
[Supply and Provisioning Support](#)
[Training Support](#)
[In-Service Engineering, Fleet Introduction, Installation and Checkout Support](#)
[Program Support](#)
[Administration Support](#)
[Public Affairs and Media Support](#)

A full explanation of the above areas can be found on the SeaPort-e home page under “Home” then “MAC Scope”. From there you can click on the subject for the full explanation.

[How do I obtain a personal security clearance?](#)

Many contracts with SPAWAR require individuals and/or organizations to have a security clearance. For information on obtaining a security clearance, visit the Defense Security Service website at <http://www.dss.mil>.

[Navy Small Business Program Mission](#)

The Small Business Program is a dynamic advocacy that provides training, advice, and guidance to ensure quality solutions for Navy and Marine Corps acquisitions and maximizes contracting opportunities to small businesses. Please contact the SPAWAR Small Business Office Team for more information:

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