



The CIAC Paddle

Helping You Navigate the IA Continuum



3rd Edition, January 2011

Command IA Coordinators,

HAPPY NEW YEAR! This is the 3rd Edition of “**The CIAC Paddle.**” We have received many positive responses to our first two editions along with great recommended topics for future ones. This document is intended to provide you with pertinent information to assist you in your responsibilities and will now be generated bi-monthly. Thank you for your feedback and keep providing us with your comments and recommendations at usff.ia.fct@navy.mil.

The Bottom Line

As your Command’s representative for Navy IAs, you are the absolute key to the success and most important part of the overall readiness of our IA Sailors before, during, and after their deployment. The importance of your responsibilities cannot be overstated. This issue highlights areas for you and your Sailors that are often overlooked or not fully completed. **CIAC Keys to Success: Read the IA Sailor’s orders in their entirety! Fully utilize the [Navy IA website!](#) Be as proactive as you can to ensure your Sailors are prepared! Document your actions in NFAAS! Ask questions!**

New & Existing CIACs

Newly assigned: Review the CIAC Briefing and FAQs on the [Navy IA website](#) under “Command” tab.

Newly assigned and existing: A named CIAC must be assigned to each individual NFAAS IA Record, not just to a UIC. The CIAC Assignment compliance metric can only be measured correctly when this is done. CIAC assignment ensures accountability for each record. Automated NFAAS email reminders are sent directly to the CIAC of record (and IA Sailor) for all Sailor and Family notices, i.e., Sailor’s return, Sailor/Family contact periodicity, PDHA/PDHRAs, etc. CIAC and IA Sailor contact information needs to be up to date.

2nd Qtr FY11 CIAC Orientation Schedule – Navy Region Southeast: NAS JRB Fort Worth, TX, 24 Feb 2011. Details are posted on the Navy IA website.
Navy Region Mid-Atlantic: Groton, CT, 31 Mar 2011. Details are forthcoming.

NFAAS Documentation – NFAAS CIAC WebEx Training is offered bi-weekly. Schedules and further details are posted under “Online Training” on the [NFAAS website](#) homepage.

USFF Launches 2nd IA Smartphone App – USFF launched the Navy’s second IA Smartphone application Nov. 19, using Android technology allowing more Sailors to deploy with the information they need from the Navy IA website through use of their Android based Smartphone and other mobile devices. For more on this story, go to [Navy IA Android App](#).



101122-N-9958G-049 CAMP ARIFJAN, Kuwait (Nov. 22, 2010)
ADM John C. Harvey talks with IA Sailors over dinner at US Army Camp Arifjan, Kuwait during CENTCOM AOR visit.
(U.S. Navy photo: MCC Bill Gowdy/Released)

2010 Tax Season – Yes, the tax season is upon us. The Internal Revenue Service (IRS) reminds taxpayers serving in the military to take advantage of all tax exclusions, filing and payment extensions available to them. Exclusions: Members of the U.S. Armed Forces who serve in a combat zone or qualified hazardous duty area can exclude certain pay from income. Extensions: The IRS automatically extends the deadline for filing tax returns, paying taxes, filing claims for refund and taking other actions related to federal income tax for those serving in a combat zone. For detailed information go to [Information for Taxpayers serving in the Armed Forces](#)

Pre-Deployment

Pre-Deployment Medical & Dental Screening – MILPERSMAN 1300-318 (Screening Procedures for GSA, OSA, IAMM, and RC Mob Assignments) was recently revised to reflect [NAVADMIN 171/10](#). CIACs are reminded to review this instruction in its entirety paying particular attention to suitability reporting requirements delineated in Para 5.e. Parent commands not reporting screening status via BOL within 30 days of notification of orders will receive a delinquency message.

Pre-Deployment Briefings at FFSC - Ensure your Sailors utilize the Pre-Deployment (and Post-Deployment) briefings provided by the local area [Fleet & Family Support Center](#). These provide a wealth of information for family members while Sailors are deployed. Comments from Sailors attending RWW events reveal that pertinent information is needed before deployment for families. This information is provided at Pre-Deployment briefings.

Navy & Marine Corps Mobilization Processing Module (NMCMP) - NMCMP captures both administrative and medical discrepancies identified upon check in at the NMPS. Each CIAC has the capability to run discrepancy reports for their Parent Command utilizing NMCMP Ad-Hoc reporting tool. For more information including potential training opportunities, CIACs are encouraged to visit the [NMCMP](#) information and access page.

Training

New Language Requirements - There is a new USFOR-A language training requirement for all Afghanistan-bound IA Sailors. This course is available on [NKO eLearning](#). The course title and catalog number are: RAPPORT Dari: clrec-rdari-0001. IA Sailors must bring a printed completion certificate with them as they proceed through the IA process (NMPS, Army Training sites, and deployment locations). This requirement will be reflected in the [Expeditionary Screening Checklist \(NAVPERS 1300/22\)](#).

Boots on Ground

CTF-IA - Commander, Task Force Individual Augmentee (CTF-IA) provides dedicated service component support to all IA Sailors Boots on Ground (BOG) in the COMUSCENTCOM Area of Responsibility (AOR) in order to optimize mission readiness and to manage mission risk during deployment. For additional information, go to [CTF-IA](#).

Re-Deployment

Returning Warrior Workshop (RWW) - RWWs are a key component of the DoD Yellow Ribbon Reintegration Program (YRRP). They are designed to enhance the resiliency of Sailors (Active and Reserve) who have completed an IA assignment in combat zones or were exposed to highly stressful situations during deployment. See the [FY11 RWW Schedule](#) on the Navy IA website to attend one in your region.

Combat Operational Stress Control - Since 2007, Navy leadership implemented the Combat Operational Stress Control (COSC) program in an effort to support the continued health and readiness of our Sailors by building Sailor and family resiliency. In an effort to enhance our support to deployed/mobilized IA Sailors, we will be sharing some of the feedback we receive.

In recent reports, *the most commonly expressed need is for better Command support*. Sailors are indicating a need for better support for themselves (during deployment) and their families. Remember, monthly contact with your IA Sailors and their families is very important, but the quality of the contact is vital. Command support has a significant impact on Sailors' ability to manage stress.

Return, Reunion & Reintegration (R3) - The benchmark of R3's effectiveness is its ability to support Sailors in and out of theater utilizing support from the [Warrior Transition Program \(WTP\)](#) and the [Navy Mobilization Processing Sites \(NMPS\)](#). Using healthcare professionals and well staffed program subject area experts, NMPSs ensure redeploying IA Sailors receive the proper screening and care in addition to resources education so when they arrive back home they are prepared for re-assimilation back to the lives they lived prior to their Boots on Ground deployments. For more information, go to the Navy IA website under Re-deployment tab.

Question of the Day

When are PDHAs and PDHRAs due? The Post Deployment Health Assessment (PDHA) should be completed 30 days either side of the actual return date that the Sailor returns to the NMPS or Parent Command. An overdue Post-Deployment Health Reassessment (PDHRA) will prohibit a Sailor from completing their annual Periodic Health Assessment (PHA). Additional guidance is in the [2nd Ed. Nov 2010 of "The CIAC Paddle."](#)

Information...

You and Your Sailors Need to Know!

- ❖ [Retroactive Stop Loss Special Pay](#): The deadline for eligible service members, veterans and their beneficiaries to apply has been **extended to March 4, 2011**
- ❖ [CNIC Family Connection - January 2011](#)
- ❖ [Fleet RIDE-Perform To Serve](#): Guidance and FAQs
- ❖ [NAVADMIN 024/11](#): Suicide Prevention Update
- ❖ [NAVADMIN 004/11](#): Change in Procedures for Writing and Accounting for PCS Moves
- ❖ [NAVADMIN 422/10](#): FAMILYGRAM 09-10, Chaplaincy Services and Life-Work Balance
- ❖ [NAVADMIN 411/10](#): Guidance Following Presidential Signing of "DADT" Repeal Provision
- ❖ [NAVADMIN 385/10](#): FAMILYGRAM 08-10, Warrior Care and Family Programs
- ❖ Bookmark the Navy IA Website, www.ia.navy.mil, as your primary IA resource.
- ❖ Become a Navy IA Fan on Facebook at www.facebook.com/NavyIA
- ❖ Follow us on Twitter at www.twitter.com/Navy_IA
- ❖ Get your Navy IA Mobile Apps for iPhone & Android at the [Navy IA website](#)
- ❖ Contact us at usff.ia.fct@navy.mil