Q1: What is My Navy Portal?

The Navy announced Feb. 17, 2017, that it is beginning a beta test of a new web portal designed to aggregate several personnel, training and education websites into one location. The goal of My Navy Portal (MNP) is to provide Sailors a single portal with which they can manage their careers from the day they join to the day they separate. Today, the places Sailors go to access their personnel information is spread across a multitude of websites. Over time, that capability will be integrated into My Navy Portal. Sailors should see continued improvement with each software update to My Navy Portal, expected quarterly. Upon completion of the beta test, My Navy Portal will be launched Fleet wide and be available to Sailors as the central on-line location for their personnel information. This is the first step in providing a one-stop shop for Sailors to access their personnel information. Sailors deserve a modern personnel system and we are committed to giving it to them.

Q2: What’s so different about My Navy Portal?

My Navy Portal (MNP) content is based on real tasks that Sailors need to perform to manage their Navy careers. Information in MNP is divided into 11 categories called Navy Career & Life Events (CLEs). When all the CLEs are fully developed (by 2020), Sailors will be guided through a task-based process to view their data, complete associated tasks, and find help or support if they need it. The 11 CLE categories in MNP are:

1. New to the Navy
2. Advancement & Promotion
3. Assignment, Leave, Travel
4. Career Continuation
5. Collateral Duty
6. Deployment
7. Pay & Benefits
8. Performance
10. Retirement & Separation
11. Training, Education, Qualifications

Q3: What is in the initial release of My Navy Portal?

The initial release of My Navy Portal in February 2017 will allow Sailors to access their Physical Readiness Information Management System (PRIMS) data and Official Military Personnel File (OMPF). Additionally, Sailors will be able to view Navy Knowledge Online (NKO) content, the Navy Advancement Center, Navy Schools and Learning Centers, Personnel Qualification Standards, and General Military Training. My Navy Portal will also provide links to Career Management System-Interactive Detailing, Sailors’ Electronic Training jackets, their Joint Services Transcript, Navy eLearning, Navy Credentialing Opportunities Online (COOL), Navy Standard Integrated Personnel System (Electronic Service Record and eLeave), Pay/Personnel Standard Operating Procedures, U.S. Navy Awards (NDAWS), and more. After the initial release of MNP, new features will be added periodically until the full MNP capability is available, expected in 2020.
Q4: How are Sailors involved in the development of My Navy Portal?

Sailors have been involved with My Navy Portal (MNP) development from the very beginning. The very first MNP Working Group, composed of Sailors from all the warfighting communities and the Reserves, defined the Career & Life Events (CLEs) around which MNP’s task-based capability is being developed. Additionally, Sailors participate in every CLE Working Group, providing their Fleet-perspective feedback throughout the design process (be sure to check out the new PRIMS view in the Performance CLE and the interactive Timelines in the Retirement & Separation CLE) and will continue to participate in working groups until all the CLEs are fully developed.

Sailors stationed around the world, ashore and afloat, participated in verification tests to ensure MNP is available to all users and the code is working properly in all Fleet environments and Sailor feedback will continuously enhance existing MNP capability and be incorporated into design proposals for future releases. When MNP reaches full capability in a few years, the result will be a portal with a look and feel that resonates with Sailors, provides access to authoritative information, and is easy to navigate and simple to use. You too can provide Feedback and input into the MNP development but filling out the Feedback form on the top-level menu.

Q5: When will My Navy Portal reach its full capability?

The initial release of My Navy Portal (MNP) in February 2017 is just the start! Full implementation will take a few years, with MNP reaching full operational capacity in 2020. We will be adding more and more new functionality routinely and making improvements based on Sailor feedback. As we add functionality to MNP and integrate a single sign-on capability, your need to access other online systems will be reduced, and when we achieve full implementation, MNP will be your one-stop shop.

Q6: How will My Navy Portal change after the initial release?

The first full release of My Navy Portal (MNP) lays the foundation for continuous improvements to reach full capability. Here are some changes you can expect after the initial release of MNP:

- Interfaces to other systems that feed data into the various MNP Career & Life Event categories will be completed, further reducing the need for you to access separate systems.
- More tasks and checklists will be incorporated. Sailors will find a lot of links on MNP initially; we are building it while you use it. Integrated content will expand as we continue to build it. Just two of the Navy Career & Life Events have been through the development process, but we’ll link you to the systems and websites you know while we continue to develop the portal.
- Your personnel information will be brought into “My Record”, which will reduce the number of systems you have to visit for authoritative data.
- Career & Life Event data from MNP will be made available to mobile devices.
- Ideas for improvements will come directly from the Sailors who use the portal as Sailor feedback is incorporated into MNP.
- Sailor support in MNP will be expanded to help answer questions Sailors may have, help correct data that may be inaccurate, and help guide Sailors toward the goal of self-service.
Q7: What’s the relationship between Navy Knowledge Online (NKO) and My Navy Portal (MNP)?

The goal for MNP is to consolidate the many personnel, training and education systems Sailors use today, into a single portal. NKO is the first system to be consolidated and some—but not all—of its content has been migrated into MNP. With the creation of My Navy Portal, Navy Knowledge On-line (NKO) is tentatively scheduled to be retired after data migration and the Spring Navy Wide Advancement Exam Cycle is complete.

Q8: How does the release of MNP relate to the Navy’s mobile application efforts?

The Beta release of MNP helps pave the way for more career-related mobile applications for Sailors, several of which are currently under development. The software that MNP is built on makes it much easier to develop mobile applications that display information contained in MNP. There are several mobile apps in the planning stages for MNP-related content. These apps will follow the initial release of MNP.

Q9: Can MNP be accessed on a mobile device?

MNP can be accessed via a mobile device, but only if the user has a mobile CAC reader to enable login to the portal. These restrictions are due to Navy policy requiring CAC/PKI tokens for access to Personally Identifiable Information (PII). A good resource page for both Android and Apple mobile CAC readers can be found at this location: https://militarycac.com/

Q10: Which internet browser is best for accessing/using MNP?

MNP was developed for Internet Explorer (IE) versions 10 and higher. MNP does work on other browsers (e.g., Chrome, Firefox) but IE version 10+ is recommended for best results.

Q11: Will MNP be accessible from afloat?

Yes, however, there are currently challenges for platforms with limited, low, or intermittent bandwidth/connectivity. We are diligently working to improve Sailor access and use in these environments.

In the interim, shipboard users must have internet access and a CAC and CAC-enabled computer for MNP login and shipboard computers must be configured with Internet Explorer (IE) version 10 or above. Afloat units with older browsers and low bandwidth may have difficulty using MNP.

PLEASE NOTE: Afloat units with COMPOSE 3.x with Windows XP and IE.8 installed, please log into https://navalnetworks.nmci.navy.mil to view SPAWAR/PEO C4I authorization and step-by-step procedures for installing Firefox. Sailors ashore should have immediate access to MNP upon release.

Q12: Will Sailors have the ability to provide feedback on MNP?

Yes, Sailor feedback is highly encouraged and several feedback mechanisms have been built into the site. Since MNP will be a work in progress for a couple of years, Sailor feedback is critical to the development process. You can leave feedback on any page in MNP by clicking the plus (+) sign at the bottom right of the page, or you can go to the Feedback section under the Support tab on the Main Menu. If you have any ideas to improve MNP, please let the MNP team know so that your feedback can help improve MNP for all users.