CAREER INFORMATION PROGRAM REVIEW
CIPR

ENABLING OBJECTIVES:

• STATE the purpose of the CIPR and the organizational skills required by a CCC
• STATE the program elements mandated by OPNAV 1040.11( series) and the NAVPERS 15878(series)
• IDENTIFY the responsibilities of the CCC and others within the chain of command in the Career Information Program Review process in accordance with governing instructions.
• IDENTIFY the top five organizational Skills
• DESCRIBE the process to complete and submit a self assessment utilizing the CIPR review NAVPERS form 1040/2
• DESCRIBE the CCC’s responsibilities in preparation and completion of the CIPR.
• DESCRIBE the purpose of the organizational skills and how it relates to critical thinking
Purpose of the CIPR

- The Command Information Program Review is the fleet, force and ISIC primary resource to assess the effectiveness of a command’s career development program.
- This resource is for commands to objectively self-assess their organizational strengths and other areas that require further attention.
- Per OPNAVINST 1040.11(s), the command must be evaluated annually using NAVPERS 1040/2 (CIPR).
- Results shall be recorded and a plan of action and milestones (POA&M) generated to ensure all elements of the program are in compliance with policy and/or instruction.
CIPR

- **Self –Assessment**
  
  - Must be completed within 90 days of a newly reporting CCC
  
  - Findings must be forwarded to ISIC upon completion
  
  - Summary should be created per the Navy Correspondence Manual (SECNAVINST M 5216.5 D) and forwarded to the Chain of Command

- Note: Commands with multiple NC’s (CVN, LHD, etc.) may conduct a CIPR with the newly reporting NC within the 90 days of member reporting as a training tool to familiarize them with the commands programs and can be forwarded to the ISIC for review
CIPR

• Types of CIPRs

  – TYCOM and ISIC reviews are conducted annually by the next higher echelon
  – Command review is an internal self-assessment and must be conducted within 90 days of new CCC reporting onboard
  – This can be conducted anytime at command discretion, e.g., new CO or CMC reporting onboard
  – Department review are conducted annually and it is strongly recommended prior to any departmental turnover by the CCC
  – An assist CIPR is a command-requested review to be conducted by the ISIC or TYCOM, this will be an informational CIPR and the results are maintained within the command lifelines.
QUESTIONS?