RETURNING A REENLISTMENT (AC/FTS) QUOTA
(11 December 2017)

1. Retrieve the applicable “Approved” (Approved, Approved-DC or Approved-A School) application and open it.
2. Go to the bottom of the page and click on the dropdown box titled “Quota Return Reason Code.” Select the most appropriate reason from the list provided.
3. Check the box titled “Page 13 submitted,” as this is required for all Sailors returning quotas per MILPERSMAN 1160-140. Page 13’s (NAVPERS 1070/613) should be uploaded into eSubmission once signed.
4. Click on the “Return Quota” button at the bottom of the page.
5. Upon completion of this process, the application status will be updated to “Approved-Revoked” or “Denied-Final Active,” depending on the Sailor’s distance from SEAOS.

Note: If the CCC can’t return the quota due to system errors, send the page 13 to career_waypoints@navy.mil to have the quota revoked.
## Reenlistment (AC/FTS) Application Details

### Sailor Eligibility
- **Current Rating:** [Blank]
- **Year Group:** [Blank] 2012
- **RPT Date:** 7/7/2017
- **URC:** [Blank]
- **Application Status:** Approved
- **Sailor Name:** [Blank]
- **Service Component:** [Blank]
- **ADSG:** 8/8/2017
- **FADG:** 8/8/2017
- **EDLG:** [Blank]
- **Current EMD:** [Blank]
- **PSD:** 3/1/2018
- **EDLN Code:** [Blank]
- **Warfare Designator:** [Blank]

### Reenlistment (AC/FTS) Application Options

<table>
<thead>
<tr>
<th>Component Type</th>
<th>Application Reason</th>
<th>Special Circumstance Reason Code</th>
<th>Process Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>LORR or FTS</td>
<td>[Blank]</td>
<td>[Blank]</td>
<td>[Blank]</td>
</tr>
<tr>
<td>SEJRES</td>
<td>[Blank]</td>
<td>[Blank]</td>
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</tbody>
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**Application Type**
- In-Rate Only
- In-Rate, Willing To Convert
- Convert Only

**Auto Approve Eligibility**
- Yes

**Conversion Choices**
- 1st
- 2nd
- 3rd

**Reenlistment (AC/FTS) Application Details**

<table>
<thead>
<tr>
<th>Security Clearance Level:</th>
<th>Promotion Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Blank]</td>
<td>[Blank]</td>
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</tbody>
</table>

**Reason Code:** Voluntary return of quota - To go SEJRES

**Average:** 0.00

I have validated all of the information in this section and certify that the CO still recommends and the Sailor concurs with this application.