

Deployment Readiness List

Legal Considerations

- Do you have a will?
- Is your Record of Emergency Data (page #2) up to date?
- Is the correct beneficiary listed on your SGLI?
- Do you need to leave powers of attorney with anyone?
- Do you need to leave a medical authorization with the person who is taking care of your dependent children?
- ID Cards/DEERS enrollment?

Financial Planning

- Do you have a written monthly spending plan for the deployment? (Get a Financial Planning Worksheet from your CFS to get started.)
- Do you have access to MyPay? Does your spouse?

Does the spending plan include amounts for:

- port visits
- long-distance phone calls
- gift/souvenir purchases
- savings for vacation after the deployment
- utility bills

Does the spending plan include amounts for possible income changes such as:

- sea pay
- Family Separation Allowance (FSA)
- promotion while deployed
- reenlistment bonuses or any other special payments
- Do you have a savings plan to help you achieve your financial goals?
- Have you considered enrolling in the Thrift Savings Plan — TSP?

Taxes

- If you plan to do your taxes while deployed, do you have all the records you will need?
- Do you have a Specific Power of Attorney?

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Banking Decisions

- _____ Is your pay set up the way you want? (DDS to correct account(s)? Split Pay? Any Allotments or automatic check drafts?)
- _____ If married, do you both understand clearly how finances are to be handled during deployment?
- _____ If married, have you considered establishing separate checking accounts?
- _____ Have you considered joining a credit union?

Bills, Bills, Bills!

- _____ Who will be paying your bills while you are deployed?
- _____ Are there any once-a-year expenses coming up while you are deployed? Who will pay them for you?
- _____ How will you be making monthly payments to your creditors? Do they all have your correct address?
- _____ If married, have you decided who will be using which credit cards during the deployment?
- _____ Do you and your spouse both understand who will be paying which bills?
- _____ If you're renting an apartment, who will be paying the rent for you?
- _____ Will you have to pay utility bills while deployed? Who will pay them for you?
- _____ Is your renter's/homeowner's insurance current?

Vehicles

- _____ Do you have a safe place to store your vehicle and/or someone to take care of it for you?
- _____ Are vehicle insurance, tags, registration/title, and base/inspection stickers all current?
- _____ Is all routine maintenance, i.e., oil/filter change, etc., current?
- _____ Have you left the name of a trusted mechanic/repair garage with your family?

Emergency Plans

- _____ Do you have at least one month's pay saved in case of financial emergency?
- _____ Have you considered signing a pre-authorization form with Navy-Marine Corps Relief for your spouse?
- _____ Does your spouse know how to access the TRICARE system for medical care, particularly when outside the local area?
- _____ Does your family know your complete, official mailing address, command name, and social security number?
- _____ Does your family know how to use Red Cross in case of an emergency?

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