



NAVY PREMEDIATED
PERSONNEL PARACHUTING
(P3)
Checklist

UPDATED June 2016

Legend: C = No Action Required R = Corrective Action Required
NA = Not Applicable to Unit UA = Unable to survey
PF = Feedback comments

SAFETY REVIEW ITEMS - ADMINISTRATION/TRAINING

1. (ADMN01) Does an Individual Training Record exist for each person in the command holding an Air Operations qualification?

Reference: COMNAVSPECWARCOMINST 3000.3, Sec.2-1.

C R NA UA PF

Repeat

Significant

2. (ADMN02) Do the Individual Training Records contain letters of designation, copies of JQR's, certificates of graduation, and training certificates?

Reference: COMNAVSPECWARCOMINST 3000.3, Sec.2-1.

C R NA UA PF

Repeat

Significant

3. (ADMN03) Are JQR's being utilized prior to designating personnel in NSW Parachutist?

Reference: COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

C R NA UA PF

Repeat

Significant

4. (ADMN04) Are JQR's being utilized prior to designating personnel in Static Line Jumpmaster

Reference: COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

C R NA UA PF

Repeat

Significant

5. (ADMN05) Are JQR's being utilized prior to designating personnel in Military Free Fall Jumpmaster

Reference: COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

C R NA UA PF

Repeat

Significant

6. (ADMN06) Are JQR's being utilized prior to designating personnel in Parachutist Safety Inspector

Reference: COMNAVSPECWARCOMINST 3000.3 Ch.1 & Appen.U.

C R NA UA PF

Repeat

Significant

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13. (ADMN13) Does the Air Operations Department track the currency of personnel possessing the Military Free Fall Parachutist qualification?
References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST
3000.3 Ch.1.

C R NA UA PF
 Repeat
 Significant

14. (ADMN14) Does the Air Operations Department track the currency of personnel possessing the Static Line Jumpmaster qualification?
References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST
3000.3 Ch.1.

C R NA UA PF
 Repeat
 Significant

15. (ADMN15) Does the Air Operations Department track the currency of personnel possessing the Military Free Fall Jumpmaster qualification?
References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST
3000.3 Ch.1.

C R NA UA PF
 Repeat
 Significant

16. (ADMN16) Does the Air Operations Department track the currency of personnel possessing the High Altitude Physiology School (HAPS) qualification?
References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST
3000.3 Ch.1.

C R NA UA PF
 Repeat
 Significant

17. (ADMN17) Does the Air Operations Department track the currency of personnel possessing the NSW/EOD Parachute Rigger qualification?
References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST
3000.3 Ch.1.

C R NA UA PF
 Repeat
 Significant

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18. (ADMN18) Does the Air Operations Department track the currency of personnel possessing the Quality Assurance Inspector (QAI) qualification?

References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Ch.1.

C R NA UA PF
 Repeat
 Significant

19. (ADMN19) Does the Air Operations Department track the currency of personnel possessing the Hazardous Cargo Certifier qualification?

References: COMNAVSPECWARCOMINST 3000.3 Ch.1, OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

20. (ADMN20) Does the Air Operations Department track the currency of personnel possessing the Aircraft Load Planner qualification?

References: COMNAVSPECWARCOMINST 3000.3 Ch.1, OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

21. (ADMN21) Are monthly/quarterly incentive pay reports being submitted through the chain of command?

C R NA UA PF
 Repeat
 Significant

22. (ADMN22) Are all personnel, which are receiving hazardous duty pays for Static Line and Military Free Fall, current per DOD Military Pay & Allowances Manual?

References: COMNAVSPECWARCOMINST 3000.3 Sec.2-2, DOD FMR Vol.7A, Ch.24.

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23. (ADMN23) Are all Air Operations being conducted with personnel that are qualified and current?

Reference: COMNAVSPECWARCOMINST 3000.3 Ch.1.

C R NA UA PF
 Repeat
 Significant

24. (ADMN24) Are letters of designation in the Individual Training Record for Navy/Marine Corps Parachutist?

Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-

1.

C R NA UA PF
 Repeat
 Significant

25. (ADMN25) Are letters of designation in the Individual Training Record for NSW Parachutist?

Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-

1.

C R NA UA PF
 Repeat
 Significant

26. (ADMN26) Are letters of designation in the Individual Training Record for Static Line Jumpmaster?

Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-

1.

C R NA UA PF
 Repeat
 Significant

27. (ADMN27) Are letters of designation in the Individual Training Record for Military Free Fall Jumpmaster?

Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-

1.

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28. (ADMN28) Are letters of designation in the Individual Training Record for NSW Air Ops Trainer?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

29. (ADMN29) Are letters of designation in the Individual Training Record for NSW Air Ops Trainer/Examiner?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

30. (ADMN30) Are letters of designation in the Individual Training Record for Drop Zone Safety Officer?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

31. (ADMN31) Are letters of designation in the Individual Training Record for Malfunction Officer?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

32. (ADMN32) Are letters of designation in the Individual Training Record for NSW/EOD Parachute Rigger?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

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 Repeat
 Significant

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33. (ADMN33) Are letters of designation in the Individual Training Record for Quality Assurance Inspector (QAI)?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

34. (ADMN34) Are letters of designation in the Individual Training Record for NSW Oxygen Safety Technician?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

35. (ADMN35) Are letters of designation in the Individual Training Record for NSW Parachutist Safety Inspector?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

36. (ADMN36) Are letters of designation in the Individual Training Record for Hazardous Cargo Certifier?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

37. (ADMN37) Are letters of designation in the Individual Training Record for Joint Airdrop Inspector?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

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 Repeat
 Significant

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38. (ADMN38) Are letters of designation in the Individual Training Record for Aircraft Load Planner?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

39. (ADMN39) Does each individual qualified in Static line and or Military Free Fall parachute operations maintain a personal jump log that documents all military jumps?
References: COMNAVSPECWARCOMINST 3000.3 Sec.2-2, OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

40. (ADMN40) Do all Military Free Fall qualified personnel conducting operations have a current HAPS card (AF 1274)?
Reference: COMNAVSPECWARCOMINST 3000.3, Ch.1 & Ch.2 Sec.2-3.

C R NA UA PF
 Repeat
 Significant

41. (ADMN41) Is ORM being completed prior to each parachute operation and kept on file for three years as historical record and lessons learned?
Reference: OPNAVINST 1500.75.

C R NA UA PF
 Repeat
 Significant

42. (ADMN42) Are all Air Operations safety briefs being conducted per established guidelines?
References: FM 3-21.220 Sec.8-4, ATTP 3-18.11 Appen.D, COMNAVSPECWARCOMINST 3000.3 Sec.3-12.

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43. (ADMN43) Is the Air Operations library complete and up to date with manuals and instructions for all equipment and all procedures used at the command?

Reference: COMNAVSPECWARCOMINST 3000.3 Sec.2-10.

C R NA UA PF
 Repeat
 Significant

44. (ADMN44) Are parachute related messages being maintained for action, historical record, and reference?

C R NA UA PF
 Repeat
 Significant

45. (ADMN45) Does the paraloft have a verification process for the completion of action items from parachute related messages?

C R NA UA PF
 Repeat
 Significant

46. (ADMN46) Does the Air Operations department maintain a current library of NSW Air Operations LTG's for qualification and training of personnel in Air Operations?

Reference: COMNAVSPECWARCOMINST 3000.3, Sec.2-1.

C R NA UA PF
 Repeat
 Significant

47. (ADMN47) Are the applicable NSW Air Operations LTG's being utilized for initial qualification of DZSO/Malfunction Officer and Air Operations Trainer?

Reference: COMNAVSPECWARCOMINST 3000.3, Sec.2-1.

C R NA UA PF
 Repeat
 Significant

48. (ADMN48) Are the NSW Air Operations LTG's being taught by qualified instructors?

Reference: COMNAVSPECWARCOMINST 3000.3.

C R NA UA PF
 Repeat
 Significant

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49. (ADMN49) Is the command fully integrated with and using the Dive Jump Reporting System (DJRS) to document all parachute operations conducted?

References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Sec.2-2, OPNAVINST 4630.24 Sec.5-6.

C R NA UA PF
 Repeat
 Significant

50. (ADMN50) Does the command maintain records of jumps conducted within the past 3 years?

References: OPNAVINST 3501.225, COMNAVSPECWARCOMINST 3000.3 Sec.2-2.

C R NA UA PF
 Repeat
 Significant

51. (ADMN51) Does the command ensure submission of mishaps resulting in death or involving hospitalization of four or more personnel to the Naval Safety Center within 8 hours?

Reference: OPNAVINST 5102.1.

C R NA UA PF
 Repeat
 Significant

52. (ADMN52) Does the command ensure submission of parachute malfunctions/incidents are reported to the Naval Safety Center within 5 days following the occurrence?

Reference: OPNAVINST 4630.24 Sec.5-5.

C R NA UA PF
 Repeat
 Significant

53. (ADMN53) Does the Air Operations department keep mishap and malfunction reports on record for 5 years?

Reference: OPNAVINST 5102.1.

C R NA UA PF
 Repeat
 Significant

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54. (ADMN54) Does the Drop Zones (DZ) used by the unit have current DZ Surveys?
 References: AFI 13-217, COMNAVSPECWARCOMINST 3000.3 Sec.2-9.

C R NA UA PF
 Repeat
 Significant

55. (ADMN55) Do the currently qualified parachutists meet the medical requirements for performing the duties as a military parachutist?
 Reference: NAVMED P117 Ch.15.

C R NA UA PF
 Repeat
 Significant

56. (ADMN56) Are permissive jump orders being verified for all personnel participating in parachute operations that are not assigned under competent parachuting orders (i.e. PCS order)?
 References: COMNAVSPECWARCOMINST 3000.3 Sec.2-2, OPNAVINST 3501.225, MILPERSMAN 1220-030.

C R NA UA PF
 Repeat
 Significant

57. (ADMN57) Are copies of completed refresher training documentation being filed in the individual parachutists training record?
 Reference: COMNAVSPECWARCOMINST 3000.3 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

58. (ADMN58) Do all identified jumpers within the command maintain the minimum swim qualification required to conduct water parachute jumps?
 Reference: OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

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59. (ADMN59) Is parachute disentanglement training being conducted prior to each parachutist's first deliberate water jump and documented in their individual training record?

Reference: OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

60. (ADMN60) Do all identified safety swimmers within the command, responsible for supporting deliberate parachute water jumps, maintain the minimum swim qualification required to support water parachute jumps?

Reference: OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

61. (ADMN61) Is a current, qualified Jumpmaster giving jumpers that have a lapse of more than 6 months between jumps, jump refresher training?

Reference: COMNAVSPECWARCOMINST 3000.3 Appen.I.

C R NA UA PF
 Repeat
 Significant

62. (ADMN62) Does the unit have or utilize qualified medical personnel to support parachute operations?

Reference: COMNAVSPECWARCOMINST 3000.3 Sec.3-1.

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - FACILITIES

63. (FACL01) Is the facility adequate for the security, storage and maintenance of parachutes and airdrop equipment?

Reference: NA 13-1-17 Ch.2 & 5.

C R NA UA PF
 Repeat
 Significant

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64. (FACL02) Is there adequate lighting available to perform required maintenance on life saving equipment? Light Meter Reading _____ must be between 70 and 140fc.
References: NA 13-1-6.2 WP003, OSHA CFR 29 section 1926.56.

C R NA UA PF
 Repeat
 Significant

65. (FACL03) Does the facility meet the requirements for climate control?
Reference: NA 13-1-6.2 WP003 00.

C R NA UA PF
 Repeat
 Significant

66. (FACL04) Are storage areas available for non-ready for issue gear?
Reference: NA 13-1-17 Ch.2 & 5.

C R NA UA PF
 Repeat
 Significant

67. (FACL05) Are cargo airdrop/aerial delivery parachutes and related equipment stored and maintained separately from any helicopter rope suspension equipment?
Reference: OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

68. (FACL06) Is the facility secure: Can parachutes and other life saving equipment be accessed by other personnel besides parachute riggers?
References: OPNAVINST 3501.225, AR 190/51, DA PAM 190/51.

C R NA UA PF
 Repeat
 Significant

69. (FACL07) Is oxygen equipment stored or maintained on the premises, if so, is the area clean and are tools used safe for oxygen use?
Reference: TO 15X-2-6-11.

C R NA UA PF
 Repeat
 Significant

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70. (FACL08) Does the facility have the proper number of wash tubs for the cleaning and rinsing of parachutes and airdrop equipment?
Reference: NA 13-1-17 Sec.2-10.

C R NA UA PF
 Repeat
 Significant

71. (FACL09) Does the facility have an adequate drying facility for parachutes and airdrop equipment?
Reference: NA 13-1-17 Sec.2-24.

C R NA UA PF
 Repeat
 Significant

72. (FACL10) Is there adequate and approved storage area(s) for hazardous materials?
References: NFPA 30 Para.30.14, NAVSU Pub 573 Para.4 Sect.II, NFPA 66, NFPA 1, Para.66.14.

C R NA UA PF
 Repeat
 Significant

73. (FACL11) Are MSDS available for all identified hazardous materials used and or stored within the paraloft?
References: OPNAVINST 5100.23G Para.0702g(10) (b), 29 CFR 1910.1200 (g) (8) .

C R NA UA PF
 Repeat
 Significant

74. (FACL12) Does the paraloft have a work request control log or record for tracking of building maintenance and historical purposes?

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - HRST/C Administration

Legend: C = No Action Required R = Corrective Action Required
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75. (H_ADM001) Does the command maintain a current library of HRST/C Master Lesson Training Guides (LTGs) provided by NSWC for qualification and training of personnel?

Reference: COMNAVSPECWARCOMINST 3000.3B Appendix. S-7 and Section 1-2 and 1-20 Lesson topics: 3-1, 3-2, 3-4, 3-5, 3-7, 3-9 to 3-13 for school houses; or 3-7, 3-9, 3-11 & 3-13 for commands.
 Available via SIPRNET at:
 www.navsoc.socom.smil.mil/cnswc/N3/nswLTG/_NSW_LE

C R NA UA PF
 Repeat
 Significant

76. (H_ADM002) Does the Unit maintain ORM risk assessments (utilizing the risk management matrix) for each specific operation conducted?

Reference: OPNAVINST 1500.75C Section 5.b.

C R NA UA PF
 Repeat
 Significant

77. (H_ADM003) Does the Unit maintain a HRST/C log that include copies of all malfunctions and incident reports which are maintained for 5 years?

Reference: OPNAVINST 3500.43 Section 5.b.5.

C R NA UA PF
 Repeat
 Significant

78. (H_ADM004) Are all equipment malfunctions or HRST/C incidents reported to the Web Enabled Safety System (WESS) within 5 days?

References: OPNAVINST 5102.1D Paragraph 3007, Section 1, OPNAVINST 4630.24 Section 5-5, COMNAVSPECWARCOMINST 3000.3B Section 12-6.

C R NA UA PF
 Repeat
 Significant

79. (H_ADM005) Does the command ensure submission of mishaps resulting in death or hospitalization of 3 or more people to the Naval Safety Center within eight hours?

Reference: OPNAVINST 5102.1D Paragraph 1005, Section 8.b.

C R NA UA PF
 Repeat
 Significant

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80. (H_ADM006) Does the Unit track the currency and maintain a HRST/C log of all Basic Ropers and their Designation Letters (LOD)?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 2-1.

C R NA UA PF
 Repeat
 Significant

81. (H_ADM007) Does the command maintain a HRST/C Library with the required publication per Appendix S with changes (if applicable)?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 1-2

<https://www.pmsnsw.org>.

C R NA UA PF
 Repeat
 Significant

82. (H_ADM008) Do all identified participants within the command maintain the minimum swim qualification required to conduct HRST/C water operations?

Reference: OPNAVINST 3500.43 Section 4.k.

C R NA UA PF
 Repeat
 Significant

83. (H_ADM009) Do all identified safety swimmers within the command, responsible for supporting deliberate HRST/C water operations, maintain the minimum swim qualification required to support HRST/C water operations?

Reference: OPNAVINST 3500.43 Section 4.k.

C R NA UA PF
 Repeat
 Significant

84. (H_ADM010) Are HRST/C related messages being maintained for action, historical record, and reference?

Reference: Found at: <https://www.pmsnsw.org>, HRST/C tab, advisories.

C R NA UA PF
 Repeat
 Significant

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85. (H_ADM011) Does the Air operations department have a verification process (i.e. required reading board) for all HRST related messages?

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - HRST/C Equipment

86. (H_EQP001) Are all ropes inspected under tension by checking for gross deviations/indentations before being placed into service?
Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-4.

C R NA UA PF
 Repeat
 Significant

87. (H_EQP002) Are all ropes seared, whipped or rubber coated on both ends?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-4.

C R NA UA PF
 Repeat
 Significant

88. (H_EQP003) Are all ropes a minimum size of 11mm and are static kermantle rappel ropes for rappel and nylon-laid for dynamic ropes?
Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-4.

C R NA UA PF
 Repeat
 Significant

89. (H_EQP004) Is a rappel rope log and a FRIES/Fast rope log maintained?
Reference: USSOCOM M 350-6 Chapter 5-6.a.7; FM 3-05.210 (respectively) A common Rope Log used is DA Form 5752-R, MAY 89.

C R NA UA PF
 Repeat
 Significant

90. (H_EQP005) Are ropes that are exposed to oils, gas, solvents, etcetera, downgraded to unserviceable for HRST/C evolutions?
Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-4.

C R NA UA PF
 Repeat
 Significant

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91. (H_EQP006) Is HRST/C equipment that has been in contact with saltwater rinsed with fresh water within 12 hours of immersion?
 Reference: COMNAVSPECWARCOMINST 3000.3B Section 2-10.

C R NA UA PF
 Repeat
 Significant

92. (H_EQP007) Are unserviceable rappel ropes and hardware removed from service, and permanently and clearly marked as unserviceable ?
 Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-4.

C R NA UA PF
 Repeat
 Significant

93. (H_EQP008) Are unserviceable fast ropes tagged with the cause, nature of the defect, date of non-serviceability, and signed by the HRST/C Master that put it out of service?
 Reference: COMNAVSPECWARCOMINST 3000.3B Section 8-4.

C R NA UA PF
 Repeat
 Significant

94. (H_EQP009) Is the 5 year service life, or 10 year manufactures date (whichever occurs first) on rappel ropes and fast ropes/FRIES being adhered to?
 Reference: NAVSEA ULSS No. 13482SER089, Rev 1, Appendix A.

C R NA UA PF
 Repeat
 Significant

95. (H_EQP010) Is the 7 year service life, or 15 year manufactures date (whichever occurs first) on SPIE ropes and harnesses being adhered to?
 References: NAVSEA ULSS No. 13482SER089, Rev 1, Appendix A, COMNAVSPECWARCOMINST 3000.3B Section 9-4.

C R NA UA PF
 Repeat
 Significant

96. (H_EQP011) Is the 7 year service life, or 15 year manufactures date (whichever occurs first) on all HRST/C slings being adhered to?
 Reference: NAVSEA ULSS No. 13482SER089, Rev 1, Appendix A.

C R NA UA PF
 Repeat
 Significant

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97. (H_EQP012) Is the 6 year service life (unlimited shelf life if in red bag), and 3 year manufacture refurbishment of the Spec Ops ladders being adhered to?

Reference: NAVSEA ULSS No. 13482SER089, Rev 1, Appendix A.

C R NA UA PF
 Repeat
 Significant

98. (H_EQP013) Is the 10 year service life on caving ladders being adhered to?

Reference: NAVSEA ULSS No. 13482SER089, Rev 1, Appendix A.

C R NA UA PF
 Repeat
 Significant

99. (H_EQP014) Is the 10 year service life on K-Duck Zodiac Harness Systems being adhered to?

Reference: NAVSEA ULSS No. 13482SER089, Rev 1, Appendix A.

C R NA UA PF
 Repeat
 Significant

100. (H_EQP015) Are unserviceable carabineers, or carabineers exposed to saltwater removed from service as HRST/C equipment?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-4 Note: Saltwater exposed carabineers can still be used, but must be tagged or marked, and may not be used for rappelling or climbing operations.

C R NA UA PF
 Repeat
 Significant

101. (H_EQP016) Are only 1/2" double clevis's being used (not 3/8" or 7/16")?

Reference: NAVSEA ULSS No. 13482SER089, Rev 1, Appendix A.

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - HRST/C Facilities

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102. (H_FAC001) Is the facility adequate for the security, storage, and maintenance of HRST/C equipment?

Reference: NAVAIR 13-1-17 Chapter 2 & 5.

C R NA UA PF
 Repeat
 Significant

103. (H_FAC002) Is the HRST/C locker identified as "restricted access" and limit access to essential personnel only?

Reference: OPNAVINST 3500.43 Section 5.b.2.

C R NA UA PF
 Repeat
 Significant

104. (H_FAC003) Is a humidity and temperature monitor used in the HRST/C locker?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 2-11.

C R NA UA PF
 Repeat
 Significant

105. (H_FAC004) Are all ropes dry prior to being stored?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 2-10.

C R NA UA PF
 Repeat
 Significant

106. (H_FAC005) When SPIE ropes are stored in parachute bags on shelves, are they stored with the bag open and 4 inches or more from the bulkhead and 12 inches or more from the deck?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 9-5.

C R NA UA PF
 Repeat
 Significant

107. (H_FAC006) Is non-RFI gear, and unserviceable equipment/gear that has been removed from service, stored in a separate location from RFI gear?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 2-11.

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108. (H_FAC007) Is all HRST/C equipment stored separately from airdrop/aerial delivery parachutes and cargo air drop equipment?
Reference: OPNAVINST 3500.43 Section 4.h.3.

C R NA UA PF
 Repeat
 Significant

109. (H_FAC008) Does the facility have a work request control log or record for tracking of building maintenance and historical purposes?

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - HRST/C Master Admin

110. (H_HRM001) Does the Unit maintain a HRST/C log that includes HRST/C Master qualifications, permissive orders, duty assignment letters and certification letters which are maintained for 3 years?
Reference: OPNAVINST 3500.43 Section 5.b.5.

C R NA UA PF
 Repeat
 Significant

111. (H_HRM002) Have qualified HRST/C Masters been assigned in writing by the Commanding Officer?
Reference: COMNAVSPECWARCOMINST 3000.3B Section 1-2.

C R NA UA PF
 Repeat
 Significant

112. (H_HRM003) Have HRST/C Master certification, refresher training, and recertification entries been made in the individuals quals tracker/training record?
Reference: COMNAVSPECWARCOMINST 3000.3B Section 2-1.

C R NA UA PF
 Repeat
 Significant

Legend: C = No Action Required R = Corrective Action Required
NA = Not Applicable to Unit UA = Unable to survey
PF = Feedback comments

113. (H_HRM004) Does the command track the currency of all HRST/C Masters in Rappel, Fast rope, SPIE, and cast/recovery operations (conducted these operations within the last 12 months)?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-2.

C R NA UA PF

Repeat

Significant

114. (H_HRM005) Do non-current HRST/C Masters attend refresher training conducted by a current HRST/C Master in order to become recertified?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-2.

C R NA UA PF

Repeat

Significant

SAFETY REVIEW ITEMS - HRST/C Individual Equipment

115. (H_IEQ001) Are rappel harnesses replaced after 10 years from the manufactures date, or 5 years of in-service life (whichever occurs first)?

Reference: NAVSEA ULSS No. 13482SER089, Rev 1, Appendix A.

C R NA UA PF

Repeat

Significant

116. (H_IEQ002) During water evolutions requiring combat equipment, are all participants using TFSS (water wings) for flotation vice the UDT vest?

Reference: NAVSEA ULSS No. 13482SER089, Rev 1, B-11.

C R NA UA PF

Repeat

Significant

117. (H_IEQ003) Does a currently certified HRST/C Master maintain the HRST/C storage locker?

Reference: OPNAVINST 3500.43 Section 4.h.3.

C R NA UA PF

Repeat

Significant

Legend: C = No Action Required R = Corrective Action Required
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PF = Feedback comments

118. (H_IEQ004) Does each roper have the following equipment IAW the ANU list and are they government owned vice privately owned? (helmet, long pants and shirt, full finger gloves, figure eight, harness, carabineer, knife)
References: COMNAVSPECWARCOMINST 3000.3B Section 7-4, 8-4, NAVSEAINST 13482.1.

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - HRST/C Medical

119. (H_MED001) Is there an emergency MEDEVAC plan to include phone numbers and directions to the appropriate medical facility on hand for each training site?
Reference: COMNAVSPECWARCOMINST 3000.3B Appendix T-2.

C R NA UA PF
 Repeat
 Significant

120. (H_MED002) Have all emergency numbers for MEDEVAC been validated within the last 12 months?

C R NA UA PF
 Repeat
 Significant

121. (H_MED003) Is a fracture pack and/or splinting material with a traction device on hand?
Reference: COMNAVSPECWARCOMINST 3000.3B Appendix T-2.

C R NA UA PF
 Repeat
 Significant

122. (H_MED004) Is oxygen with an Airway Maintenance Bag Unit (AMBU) on hand?

Reference: COMNAVSPECWARCOMINST 3000.3B Appendix T-2.

C R NA UA PF
 Repeat
 Significant

Legend: C = No Action Required R = Corrective Action Required
 NA = Not Applicable to Unit UA = Unable to survey
 PF = Feedback comments

123. (H_MED005) Is there a trauma kit with intravenous fluids, bandages, tape, etc. on hand?
Reference: COMNAVSPECWARCOMINST 3000.3B Appendix T-2.

C R NA UA PF
 Repeat
 Significant

124. (H_MED006) Is there potable water on hand?
Reference: COMNAVSPECWARCOMINST 3000.3B Appendix T-2.

C R NA UA PF
 Repeat
 Significant

125. (H_MED007) For water or cold weather operations, are there blankets on hand?
Reference: COMNAVSPECWARCOMINST 3000.3B Appendix T-2.

C R NA UA PF
 Repeat
 Significant

126. (H_MED008) Is a Cervical Collar on hand?
Reference: COMNAVSPECWARCOMINST 3000.3B Appendix T-2.

C R NA UA PF
 Repeat
 Significant

127. (H_MED009) Is a backboard with straps and/or a stretcher/litter on hand?
Reference: COMNAVSPECWARCOMINST 3000.3B Appendix T-2.

C R NA UA PF
 Repeat
 Significant

128. (H_MED010) Is there a safety vehicle and driver present during all training evolutions?
Reference: COMNAVSPECWARCOMINST 3000.3B Appendix T-2.

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - HRST/C Training

Legend: C = No Action Required R = Corrective Action Required
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 PF = Feedback comments

129. (H_TRN001) Are all HRST/C operations conducted and supervised by a qualified HRST/C Master and a qualified belay person?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-1.

C R NA UA PF

Repeat

Significant

130. (H_TRN002) Are qualified medical support personnel present during all HRST/C operations?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-1.

C R NA UA PF

Repeat

Significant

131. (H_TRN003) Is there an assigned Safety Officer, who is an E-4 or above and basic roper qualified, for all helicopter HRST/C training?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-1.

C R NA UA PF

Repeat

Significant

132. (H_TRN004) Is an evolution and medical brief conducted by the HRST/C Master and Corpsman before the evolution starts using Appendix O or P of the COMNAVSPECWARCOMINST 3000.3B?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-3, 8-3, & 9-4.

C R NA UA PF

Repeat

Significant

133. (H_TRN005) Do individuals who haven't rappelled or fast roped from a helicopter within the last 12 months required to attend refresher training?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-5.

C R NA UA PF

Repeat

Significant

134. (H_TRN006) Does the HRST/C Master inspect personnel prior to the evolution beginning?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-5.

C R NA UA PF

Repeat

Significant

Legend: C = No Action Required R = Corrective Action Required
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PF = Feedback comments

135. (H_TRN007) If applicable, are personnel working near rope stations wearing approved harness and restraint techniques?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-5.

C R NA UA PF
 Repeat
 Significant

136. (H_TRN008) Is the HRST/C Masters responsible for hooking up the rappellers?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-5.

C R NA UA PF
 Repeat
 Significant

137. (H_TRN009) Is there one belay man per rope station?

Reference: USSOCOM M 350-6 Chapter 5-3.b.1.b.

C R NA UA PF
 Repeat
 Significant

138. (H_TRN010) Are seats out waivers being adhered to per Appendix G of USSOCOM M 350-6?

Reference: USSOCOM M 350-6 Appendix G.

C R NA UA PF
 Repeat
 Significant

139. (H_TRN011) When combat equipment is used, is it rigged in a manner not to interfere with the rappeller's brake side when rappelling?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-20.

C R NA UA PF
 Repeat
 Significant

140. (H_TRN012) Are weapons slung over the shoulder and retained with the muzzle pointed down?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-20.

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - HRST/C Tower

Legend: C = No Action Required R = Corrective Action Required
NA = Not Applicable to Unit UA = Unable to survey
PF = Feedback comments

141. (H_TWR001) Is the tower certified periodically by a qualified engineer and kept on file (the certification should cover the load test ratings of the existing anchor points and next recertification date)?

Reference: OPNAVINST 3500.43 Section 5.d.

C R NA UA PF
 Repeat
 Significant

142. (H_TWR002) Does the HRST/C Master personally inspect all aspects of the tower prior to each evolution?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-5.

C R NA UA PF
 Repeat
 Significant

143. (H_TWR003) Is tower use prohibited during thunderstorms, rainstorms, high winds or icy conditions?

Reference: COMNAVSPECWARCOMINST 3000.3B Section 7-5.

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - OXYGEN EQUIPMENT

144. (OXYN01) Does the paraloft have qualified Oxygen Technicians on hand to maintain the assigned oxygen equipment?

References: NAVSEA Maintenance Plans, COMNAVSPECWARCOMINST 3000.3 Sec.2-1.

C R NA UA PF
 Repeat
 Significant

145. (OXYN02) Is the oxygen equipment being maintained in an oxygen safe room?

Reference: TO 15X-2-6-11.

C R NA UA PF
 Repeat
 Significant

Legend: C = No Action Required R = Corrective Action Required
NA = Not Applicable to Unit UA = Unable to survey
PF = Feedback comments

146. (OXYN03) Are maintenance and inspections on oxygen equipment being performed by qualified personnel and at the prescribed intervals?
Reference: TO 15X-2-6-11.

C R NA UA PF
 Repeat
 Significant

147. (OXYN04) Are the parachutists oxygen cylinders and prebreather cylinders receiving the required hydrostatic testing and inspection?
Reference: TO 15X-2-6-11.

C R NA UA PF
 Repeat
 Significant

148. (OXYN05) Is hydrostatic testing being completed by a certified and qualified agency for aviation oxygen equipment?
Reference: TO 15X-2-6-11.

C R NA UA PF
 Repeat
 Significant

SAFETY REVIEW ITEMS - PARACHUTE EQUIPMENT

149. (PARA01) Is the command only using equipment on the ANU list?
References: NAVSEAINST 13512.1, OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

150. (PARA02) Do all parachute systems in service have a history card?
Reference: COMNAVSPECWARCOMINST 3000.3 Sec.2-10.

C R NA UA PF
 Repeat
 Significant

151. (PARA03) Is the command utilizing an electronic version of the NAVWPNCEN 13512/11, if so is all required information items on the electronic version present and are required signatures present on the hard copy?

C R NA UA PF
 Repeat
 Significant

Legend: C = No Action Required R = Corrective Action Required
 NA = Not Applicable to Unit UA = Unable to survey
 PF = Feedback comments

152. (PARA04) Are parachute history cards being filled out properly to include, packers, QAI, maintenance and repairs?

Reference: COMNAVSPECWARCOMINST 3000.3 Sec.2-10.

C R NA UA PF

Repeat

Significant

153. (PARA05) Are modification work orders or modification instructions on parachute systems been completed and recorded in the history record?

C R NA UA PF

Repeat

Significant

154. (PARA06) Have all MC-6 parachute systems that are ready for issue been packed within prescribed repack cycles: 120 days?

References: NAVSEA Maintenance Plans, NA 13-1-17 Sec.2-6.

C R NA UA PF

Repeat

Significant

155. (PARA07) Have all Non-Standard parachute systems that are ready for issue been packed within prescribed repack cycles: 180 days?

References: NA 13-1-17 Sec.2-6, NAVSEA Maintenance Plans.

C R NA UA PF

Repeat

Significant

156. (PARA08) Have all MT-2XX parachute systems that are ready for issue been packed within prescribed repack cycles: 182 days?

References: NA 13-1-17 Sec.2-6, NAVSEA Maintenance Plans.

C R NA UA PF

Repeat

Significant

157. (PARA09) Have all T-11R, T-10R, G-11, G-14, and 15 FT Ext parachute systems that are ready for issue been packed within prescribed repack cycles: 365 days?

References: NAVSEA Maintenance Plans, NA 13-1-17 Sec.2-6.

C R NA UA PF

Repeat

Significant

Legend: C = No Action Required R = Corrective Action Required
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PF = Feedback comments

158. (PARA10) Have all G-12E parachute systems that are ready for issue been packed within prescribed repack cycles: 730 days?
References: NAVSEA Maintenance Plans, NA 13-1-17 Sec.2-6.

C R NA UA PF
 Repeat
 Significant

159. (PARA11) Are all parachutes being packed and maintained according to procedures in the appropriate manuals and using QAI's?
Reference: OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

160. (PARA12) Are Quality Assurance Inspections being completed following the completion of maintenance?
Reference: OPNAVINST 3501.225.

C R NA UA PF
 Repeat
 Significant

161. (PARA13) Do all altimeters have a history card or record?
Reference: COMNAVSPECWARCOMINST 3000.3 Sec.2-10.

C R NA UA PF
 Repeat
 Significant

162. (PARA14) Are altimeters tested following the procedures of the applicable technical manual and is the test documented every 90 days?
Reference: TM 10-1670-300-20&P.

C R NA UA PF
 Repeat
 Significant

163. (PARA16) Are CYPRES AOD's sent back for overhaul at 4 and 8 years from the date of manufacture?
Reference: TM 11019-12A&P.

C R NA UA PF
 Repeat
 Significant

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 PF = Feedback comments

164. (PARA17) Are all parachutes and equipment stored in a secure and dry environment?

References: NA 13-1-6.2 WP003 00, NA 13-1-17 Ch.2.

C R NA UA PF

Repeat

Significant

165. (PARA18) Are parachute systems cleaned and dried following the approved methods?

Reference: NA 13-1-17 Sec.2-10 & 2-24.

C R NA UA PF

Repeat

Significant

166. (PARA19) Are Drop Zone/Malfunction Officer boxes set up well and do they contain an up to date SOP for mishaps?

Reference: OPNAVINST 4630.24.

C R NA UA PF

Repeat

Significant

167. (PARA20) Are all parachutes and equipment, not ready for issue, properly tagged and or removed from ready for issue gear area?

Reference: NA 13-1-17 Ch.2 & 5.

C R NA UA PF

Repeat

Significant

168. (PARA21) Are all parachute systems within specified service life and is this documented on history card?

References: TB 43-0002-4, NA 13-1-17, NAVSEA Maintenance Plans.

C R NA UA PF

Repeat

Significant

169. (PARA22) Are stencils properly placed on the parachute assembly and does the information accurately reflect the history card for that parachute?

Reference: Refer to specific equipment technical manual.

C R NA UA PF

Repeat

Significant

Legend: C = No Action Required R = Corrective Action Required
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PF = Feedback comments

170. (PARA23) Is there a maintenance plan tracking all upcoming maintenance due on life saving equipment?

C R NA UA PF
 Repeat
 Significant

171. (PARA24) How many MC6 series parachutes were inspected?

C R NA UA PF
 Repeat
 Significant

172. (PARA25) How many T-11R reserve parachutes were inspected?

C R NA UA PF
 Repeat
 Significant

173. (PARA26) How many MT series main parachutes were inspected?

C R NA UA PF
 Repeat
 Significant

174. (PARA27) How many MT series reserve parachutes were inspected?

C R NA UA PF
 Repeat
 Significant

175. (PARA28) How many Non-Standard main parachutes were inspected?

C R NA UA PF
 Repeat
 Significant

176. (PARA29) How many Non-Standard reserve parachutes were inspected?

C R NA UA PF
 Repeat
 Significant

Legend: C = No Action Required R = Corrective Action Required
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 PF = Feedback comments

SAFETY REVIEW ITEMS - TOOL CONTROL

177. (TCPM01) Is Tool Control practiced in the paraloft, are tools accounted for at the beginning and end of each day maintenance is performed?

References: COMNAVSPECWARCOMINST 3000.3 Sec.2-11, NAVSEA ULSS No. 1170417BB-781-D-O-U.

C R NA UA PF
 Repeat
 Significant

178. (TCPM02) Are tool containers and individual tools marked and can inventories be accomplished easily?

References: COMNAVSPECWARCOMINST 3000.3 Sec.2-11, NAVSEA ULSS No. 1170417BB-781-D-O-U.

C R NA UA PF
 Repeat
 Significant

179. (TCPM03) Are tools that require calibration inducted into calibrations labs in a timely manor?

Reference: NAVSEA ULSS No. 1170417BB-781-D-O-U.

C R NA UA PF
 Repeat
 Significant

180. (TCPM04) Are tools and support equipment that require calibration that are being used on air operations equipment within their specified calibration period?

Reference: NAVSEA ULSS No. 1170417BB-781-D-O-U.

C R NA UA PF
 Repeat
 Significant

181. (TCPM05) Is there a tool control log and is it utilized?

References: NAVSEA ULSS No. 1170417BB-781-D-O-U, COMNAVSPECWARCOMINST 3000.3 Sec.2-11.

C R NA UA PF
 Repeat
 Significant

Legend: C = No Action Required R = Corrective Action Required
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PF = Feedback comments

182. (TCPM06) Are tools that are assigned to other areas within the paraloft part of the tool control program?

References: NAVSEA ULSS No. 1170417BB-781-D-O-U,
COMNAVSPECWARCOMINST 3000.3 Sec.2-11.

C R NA UA PF

Repeat

Significant

183. (TCPM07) Do the tools that are used directly in the packing of parachute system have the required flags attached?

References: COMNAVSPECWARCOMINST 3000.3 Sec.2-11, NAVSEA
ULSS No. 1170417BB-781-D-O-U.

C R NA UA PF

Repeat

Significant

184. (TCPM08) Does individual parachute packing begin and end with a tool count conducted by a designated QAI?

References: COMNAVSPECWARCOMINST 3000.3 Sec.2-11, NAVSEA
ULSS No. 1170417BB-781-D-O-U.

C R NA UA PF

Repeat

Significant
